

Performance Monitoring Report

for

Children, Young People & Learning

Third Quarter 2009/10 October-December 2009

Portfolio holders: Councillor Gareth Barnard Councillor Alan Kendall

Director: Martin Gocke (Acting)

Section One: Executive Summary

Introduction by the Director of Children, Young People and Learning

In early December 2009, Ofsted published the Children's Services rating as part of the Comprehensive Area Assessment. The judgement was that Children's services in Bracknell Forest Borough Council perform well. On a four point scale where 4 is Outstanding and 1 is performing poorly, the score for the authority was 3.

The judgement takes into account firstly the outcomes of a range of inspections conducted by Ofsted over a twelve month period up to the end of August 2009. This includes early years and childcare provision, schools, children's social care arrangements and the children's respite provision at Larchwood. Secondly, it takes into account performance against a range of national indicators which are set out towards the end of this Performance Monitoring Report.

As a Department, we are proud of the outcome. There is recognition of outstanding performance in some areas and we are clear where there are areas for improvement. This PMR reflects the progress that we are making to maintain those high levels of performance and address the issues that external inspection, our own monitoring and an examination of the data alert us to.

Access and Inclusion

Community activity and services strategy 2010-11

This strategy sets out a vision for the community based provision of services, principally for children, young people and families. The strategy has its roots in the development over the last four years of extended services; early years, childcare and play including children's centres; integrated youth support including the youth service and prevention and early intervention work. This approach is extended to co-ordinate service provision across a wider range of services from the Council, the Primary Care Trust, the voluntary and community sector and other partners. Implementation starts in January 2010.

Children's Centres

During this period the Alders Children's Centre, based at the College Town Schools, opened its doors to the community. From day one the centre has been busy and families are readily taking up the services on offer. Health Visitors and Midwives will be co-locating shortly. This centre has already been designated by DCSF as one offering full core offer services.

Playbuilder

Tenders were received for twelve play sites to be developed across the Borough. Work commenced on refining the plans ready for onsite works to commence in the next quarter. The Play Partnership has already started to identify possible sites for the year two development and will be working hard to ensure that these play spaces meet need and are innovative and exciting.

Youth Council elections

Young people led elections were again held across the Borough involving schools and youth projects. The outcome has produced a wider representation of the voice of young people. The Youth Forum which had operated successfully for a number of years has been transformed into a Youth Council which enables a much larger group of young people to participate and for more in depth engagement into issues that they feel impact on their lives.

NRG Open day

NRG – the drop-in facility for young people held a very successful Open Day for stakeholders and supporters in November. Young people helped organise, host and run the day showcasing their work with individual examples of their progress and accreditation.

Educational Psychology

The service contributed to the development of an initiative funded through Aiming High for Disabled Children, alongside colleagues from Children's Social Care, Kennel Lane School and the Behaviour Support Team, alongside parents of children. The aim is to offer assessment and intensive intervention support to families of disabled children, whose behaviour is extremely challenging. An educational psychologist is contributing to programme design, training and supervision of staff.

Family Intervention Project

This project provides intensive support to a small number of vulnerable families with high needs. A methodology is followed in all cases which involves undertaking a whole family assessment, establishing an agreed contract with the family to bring about changes in behaviour, review and closure. Engagement with existing support agencies continues. Four families are currently benefiting from the intervention, with two more to be added by March 2010.

Parenting Support

An additional programme has been introduced to support families with children aged 10-14, 'Strengthening Families' training has been undertaken and the first two programmes will run by March 2010. Additional Parenting Early Intervention workers have been recruited with Government grant to help delivery. Family support advisers are available to families in most of the Borough's schools; their role continues to be very effective.

Extended Services

95% of schools are now providing the full range of extended services. The final two schools are expected to reach this position by June 2010.

School Attendance

A number of parents have been successfully prosecuted for the poor attendance of their children at school. The EWS uses this approach as an effective deterrent.

Performance Licences

During the Christmas period, our Child Employment Officers issued 59 Performance Licences for Bracknell Forest children and conducted successful Performance Checks at the pantomimes at South Hill Park and John Nike Leisure Centre, which combined involved over 120 young people from Bracknell and surrounding Local Authorities.

The Child Employment officers conduct Performance Checks at performances taking place within the Bracknell Forest area. This is to ensure the safeguarding of all children performing. The inspections include checking they are being suitably chaperoned, have suitable dressing areas, are being cared for in an appropriate manner and that their needs are being met, as

Children's Social Care

Looked After Children

The Looked After Children Education Award Ceremony was held in October. This was an opportunity to celebrate the children's educational successes and achievements throughout the year and further motivate them to continue to achieve. Following a buffet lunch at the Easthampstead Baptist Church, certificates and awards were presented by the mayor to each young person in recognition of their individual achievements. Carers, parents, social workers and councillors were present to applaud these achievements.

Adoption

There are currently no new children with a plan for adoption or waiting for an adoptive placement.

Safeguarding

The new Independent Chair for the Local Safeguarding Children Board, Elaine Coleridge Smith, took up her role during this quarter. The requirement for an Independent Chair was introduced following Lord Laming's Progress Report in March 2009.

Child Protection

The number of children subject to a protection plan was 54 at the end of December. Of these 17% had a plan because of Physical abuse, 35% because of Emotional abuse, 2% because of Sexual abuse, 44% because of Neglect and 2% for Multiple (more than 1 category of abuse). Nationally, Neglect is the most common category of abuse. The trend line for the number of children with a protection plan shows an increase over the last 2 years. This is a change from the previous report which showed the trend line as remaining consistent. The independent chair for child protection conferences left in November and the function is being covered by independent/relief staff while attempts are made to recruit to this specialist post.

Learning Difficulties and Disabilities:

Larchwood Short Break Care Unit was once again judged by Ofsted as Outstanding; this is the 4th outstanding judgement in a row. A joint family support worker post between Kennel Lane School and the Disabled Children's Team has been created and appointed to. This is intended to further improve liaison arrangements and the support given to families. In relation to the Aiming High for Disabled Children programme:

- a Parent and the Head of Service gave a joint presentation to a regional conference on parent participation, highlighting the good practice within Bracknell Forest.
- the tender was completed for targeted holiday and Saturday clubs for disabled children in 2010/11, which will have the net result of more than doubling the amount clubs in comparison to 2008/09.

Youth Offending

The Youth Rehabilitation Order came into effect on 30th November 2009, arising out of the Criminal Justice and Immigration Act 2008, and with it a new set of National Standards for the supervision of young offenders.

Learning and Achievement

Ofsted Inspections

Three schools were inspected by Ofsted during the period October to December 2009.

The Ofsted inspectors concluded that St Michael's Easthampstead CE Primary School is a good school with very many strong features and where the effectiveness of the Governing Body is outstanding. Inspectors also concluded that Winkfield St. Mary's CE primary school is a good school with many outstanding features and commented on the very high levels of pupil attainment, their good progress, outstanding behaviour and contribution to the life of the school and the wider community. Work in the Early Years Foundation stage was rated as outstanding. Finally Wildridings Primary School was inspected and graded as satisfactory overall and good in the Early Years Foundation stage. Ofsted no longer consider that the school needs significant improvement and the Notice to Improve issued in November 2008 has now been removed.

Adult and Community Learning

The Bracknell Open Learning Centre was officially opened providing good, readily accessible facilities for a range of adult learning activities.

Future 14-19 Provision

Detailed work continued on the transfer of responsibilities to the LA from the LSC and on the planning and preparation for the introduction of the first of the new Diploma qualifications in September 2010. An application was made via the annual Diploma Gateway process to add a further Diploma to those already approved for 2011. Training was provided for all schools to support the introduction of Functional Skills in English, mathematics and IT, which become compulsory at Key Stage 4 from September 2010.

School support and projects

A Raising Achievement Plan was developed with the Brakenhale School which is now part of the National Challenge Programme. New National Challenge Advisers/School Improvement Partners were appointed to both National Challenge schools in the LA.

Support plans were also prepared for each secondary school and those primary schools where performance is not a strong as might be expected.

Over 350 children from 24 schools took part in the Annual Primary Schools Carol concert in December.

Kennel Lane School have been invited by the DCSF to share their effective practice on target setting with other schools and the Regional Government Office.

Performance and Resources

Capital Programme

The Garth Hill College project is on programme and on budget, and there has been good progress with the topping out ceremony held in November 2009 to celebrate completion of the highest point of the building. The Brakenhale Trampoline Centre, Open Learning Centre and Sports facilities were also officially opened are now in operation. The project to create the new Post 16 Centre at Edgbarrow is on site, with the structural frame now completed. The new Alders Children's Centre at College Town Infant & Nursery school (The Alders) was also officially opened during this quarter. Under the Primary Capital Strategy for Change, consultations were held with schools and their immediate neighbours in respect of the proposed masterplans for expansion of the Holly Spring, Meadow Vale, Sandy Lane and Crown Wood schools. The masterplan for redevelopment of the Kennel Lane Special School was also completed.

ICT

The last quarter saw a continuation of our commitment to support all schools in ICT related projects; this included the installation of a new 'Ranger' network at College Town Infants to help improve the infrastructure for the next 5 years.

During October, schools completed their School Census return. This year proved to be particularly difficult for the Secondary Schools who were involved in collecting data for the Post 16 Learning Aims. The team worked with schools providing guidance and support in submitting this important return to the DCSF.

The ContactPoint Team reviewed 45 shielding requests that have come from a number of Local Authorities up and down the country. They have also processed approximately 100 Accountable Body enquiries.

We completed a data quality exercise in preparation for the introduction of ContactPoint to Children's Social Care in the next quarter. We have also been finalising plans for a training programme for ContactPoint next year.

In relation to further developments in our IT system for Education, we have made a number of changes working with Corporate ICT to move the current database into an Active Directory environment. This is further progress toward Government Connect compliance.

Finance

The main activity in the last quarter has been monitoring the 2009-10 budget and finalising preparations for 2010-11. The expenditure reductions agreed by CMT in the last period to contain the Council's overall expenditure for the current year within budget are being closely monitored and are on target to be achieved. More information on this is set out in the Financial Summary at Annex B.

The Executive's budget proposals for 2010-11 have now been published and include provision to fund additional costs arising from the Laming Inquiry regarding child protection following the Baby P tragedy. A number of expenditure reductions are also proposed and plans are being put in place to ensure their implementation.

The main piece of developmental work progressed this period relates to preparations around implementing the DCSF Early Years Funding Reforms. A consultation on the required Single Funding Formula was agreed by the Provider Representative Group, was sent to all providers for comment, with final proposals now being prepared for review by the Schools Forum in late January. This period has also seen the calculation and distribution of indicative 2010-11 budgets to all schools. This is an important piece of information to help schools undertake their preliminary financial planning in advance of the new financial year.

Human Resources

Further work has been undertaken in preparation for the Vetting and Barring Scheme. This includes reviewing the recruitment papers to ensure they are compliant with the scheme requirements.

The secondary return to teaching course has commenced with 16 course participants. Recruitment to the primary teaching pool for September 2010 has commenced.

Performance and Governance

The Performance and Governance Team covers a broad range of functions. Routine performance tasks have continued to be supported and the Independent Reviewing Officer has presented an annual report to the Corporate Parenting Advisory Panel. In addition, the Children and Young People's Trust has received a report for the LSCB, and recruitment to a range of new posts has been successfully achieved. These include the post of Choice Adviser, an independent function designed to provide targeted support to parents who have difficulty accessing the School Admission System. The Online Information Officer has provided a valuable service in ensuring people in the community have had accurate and speedy information around school closures during the pre and post-Christmas weather conditions.

Summary of Equality Impact Assessments

Equality Impact Assessments (EIAs) that have been published in quarter 3 for inclusion in quarter 2 against action 7.8.1 (Conduct EIAs for new services, strategies and policies, and review existing EIAs as part of a rolling three-year programme, ensuring all actions resulting from these are built into business/work plans) are listed below:

- Governor Services
- Adult and Community Learning
- Curriculum statement
- Preventing Family Breakdown
- Fostering Statement of Purpose
- Private Fostering Statement of Purpose
- Adoption Service Statement of Purpose

Section Two: Progress against Service Plan

Annex C provides details of performance against relevant National Indicators this quarter, as well as an update on the operational risks identified in the Service Plan. The Social Care & Learning Service Plan for 2009/10 contains 69 detailed actions to be completed in support of the 13 Medium-Term Objectives. Of these, 50 have been assigned to the new Children, Young People & Learning Department (including two which have been assigned to both new departments). Annex C also provides information on progress against each of these detailed actions; all actions were achieved or on target at the end of quarter 3 (\checkmark), with none causing concern (*****).

Section Three: Resources

Staffing

Work continues with the Children and Young People's Workforce Strategy. A key development with the strategy is work on creating a common induction programme for the whole children's workforce. A new strategy document is in the process of being developed together with a fresh action plan.

Recruitment strategies continue to be a key focus for the team. Plans are being made to attend a social worker recruitment day at Buckinghamshire New University. This will assist in promoting Bracknell Forest for newly qualified social workers. The activities for the newly qualified teaching pool have commenced for appointments for the 2010/11 academic year. This work has been highly successful in the past with over 100 newly qualified teachers having been appointment to Bracknell Forest schools within the last 5 years. Attendance at teacher recruitment fairs will take place early 2010.

The secondary return to teaching course as commenced with 16 attendees. There has been considerable work undertaken with colleagues across the department to operate this course, the first within the secondary phase. The course arrangements include placements at secondary schools with half the participants attending schools in Bracknell Forest. The programme runs until February 2010 where the success of the course can be reviewed.

The council are currently undertaking a Job Evaluation project which involves measuring and evaluating posts within departments. This includes school based posts. There will be a new negotiating body for school support staff (non teaching staff) introduced which may impact on this. Further details on the implementation of this will follow in due course.

There has been a high level of HR casework both within schools and through the internal department. Due to the relatively high level of case work a training session has been held on investigating officer training. This has seen attendance from a wide selection of managers across the department and will ensure a higher degree of confidence in undertaking investigations as and when they are required.

The work in preparation of the Vetting and Barring Scheme continues in time for the schemes introduction from July 2010. This includes reviewing recruitment procedures and ensuring communications on the scheme throughout the council and through our workforce partners.

There have been 26 advertisements placed during the period. From these exercises, 73% have resulted in a successful appointments being made. This includes appointments in social care at team manager and assistant team manager level. A review of the recruitment process has been undertaken which will result in a stream lining of certain aspects of the process. This will be rolled out early 2010.

A new recruitment service is being established for school based vacancies. We are currently piloting this new service with a view of offering to schools during 2010.

See Annex A for more detailed information.

Budget

See Annex B for more detailed information on:

Revenue Budget

| Annex B1 | Summary financial position |
|----------|--|
| Annex B2 | Budget virements |
| Annex B3 | Budget variances |
| Annex B4 | Summary of in-year savings by service area |

Capital Budget

Annex B5 Summary financial position and scheme status and target

Revenue

Current approved budget

The 2009-10 budget reported in the last period was £19.867m. The cash budget controlled by the Department amounted to £14.322m with £5.545m of recharges from other Departments and accounting adjustments. In addition to this amount, there is Dedicated Schools Grant funding of £62.068m to fund the Schools Budget which is outside the control of the Council. Within this, £11.190m is managed by the Council on behalf of schools.

As reported last month, the disaggregation of the Performance and Resources (PAR) budgets that support both CYPL and ASCH Departments was underway so that financial information could be reported correctly under the new Council structure. This work is now complete and is summarised below, together with other virements relating to the restructure and other changes in budget responsibilities.

Table: Current approved budget (incorporating PAR)

| Item | Amount |
|---|------------------------------|
| | £'000s |
| Approved cash budget last period | 14,322 |
| Changes this period: | |
| Electricity and gas allocations Employer national insurance allocations Area Based Grant Allocations - revised funding allocations from grant awarding bodies Safer Community Grant to Youth Offending Team | 8 -2 9 18 |
| To ASCH for Director, Chief Officers and Personal Assistant. To PAR for Chief Officer and Personal Assistant. To PAR for responsibility for Local Safeguarding Children's Board. Re-allocation of costs from PAR | -166 -140 -70 2,155 |
| Current budget this period | 16,134 |

Provisional outturn

The last report set out that the Council was facing significant pressures, mainly as a result of the change in the economy, with significant reductions in income from investments and leisure services and therefore a range of in-year savings were agreed. These pressures have increased during the period which has necessitated a second review of budgets and identification of further savings. The Department, including the relevant PAR budgets, are now managing savings of £0.477m, as set out below in the following table.

Table: Current approved budget (incorporating PAR)

| Budget Theme | Amount £m |
|---|--------------|
| | |
| Managed savings on Devolved Staffing Budgets | 0.102 |
| Managed savings on operational, non-pay expenditure | 0.135 |
| Reduced costs for Looked After Children | 0.160 |
| Recharge of base budget funded costs to grants | 0.080 |
| Total | 0.477 |

Other monitoring information forecasts an over spend of £0.219m on Looked After Children, which is an increase of £0.019m from the previous estimate and reflects a number of changes to packages of support. There is also now expected to be an overall saving of £0.065m on PAR budgets that have arisen from both staffing and non-staffing budgets.

The overall year end outturn forecast, including the savings plan items is for an under spending of £0.323m.

The Schools Budget, which is fully funded from external grant is currently forecast to over spend by £0.017m. Forecast costs have increased this period, mainly around out of Borough Special Educational Needs placements. The balance on the Schools Budget at the end of each financial year is ring fenced, to be applied to a future year's Schools Budget and as such, has no direct impact on the funds of the Council.

Capital

Current approved budget

The 2009-10 budget remains unchanged from the last period at £50.697m.

Provisional Outturn

A number of schemes are now being finalised with greater certainty now being available on probable costs. Latest information indicates that the schemes in the programme that are close to completion are likely to aggregate to a £0.060m over spend. The most significant element of the over spend relates to an unexpected charge of £0.046m at the occupation of remaining space at the Pines School as a contribution to the impact from the development on the overall infrastructure of the area. This charge was not expected when the scheme was authorised to commence.

Complaints received

| Stage | No. rec'd Q3 | Nature of complaints (bulleted list) | Action taken and lessons learned (bulleted list) |
|----------------------|--------------------|--|--|
| New stage 2 | 5 | Actions taken as part of section 47 enquiries disproportionate | Explanation provided |
| | | Confidentiality Issue Contents of initial assessment reports | Explanations provided Inaccuracies amended |
| New stage 3 | 0 | | |
| New stage 4 | 0 | | |
| Ombudsman | 0 | | |
| Statutory Stage 1 | 2 | Initial assessment of needs not carried out following statement of special learning needs | Explanation provided |
| | | Looked After Child did not receive service appropriate to needs | Explanation provided |
| Statutory Stage 2 | 1 | Residence allowance not paid following interim residence order granted by court | Investigation underway |

Please note that any complaints made within the corporate complaints procedures are included above where they impact upon Children Young People and Learning.

Internal audit assurances

(Where internal audit carried out with limited or no assurance)

No internal audit reports were issued with a limited assurance opinion this period.

Section Four: Forward Look

Access and Inclusion

Children's Centres

Work continues on the remaining centres to be developed. Crown Wood Children's Centre is now on target subject to planning decision. The Westmoreland development is on track and a planning application will be made shortly.

The development of a Children's Centre space on site of Crowthorne CE Primary School is being planned. All partners have worked extremely hard to make this successful and the project has now gone into planning.

Playbuilder

Final plans are ready for eleven play spaces to be developed, and work will commence shortly in the final quarter of the year.

Childcare

Bracknell Forest will be receiving a grant through the DCATCH project which will enable us to develop strategies for making childcare accessible to families who have disabled children/young people

Youth Council Residential

Young people from the newly elected Youth Council will be taking part in a regional residential in March. They will join with other elected young people from across the region to gain a wider understanding of and debate the issues that they feel effect young people. Action points to inform local strategies will be brought back to the local Youth Councils for action planning.

BAFTAs - (Bracknell Awards for TeenAgers)

Another large event BAFTAs is planned for the February to celebrate and acknowledge the achievements of young people from across the Borough. This year the Youth Service led event it has been expanded to be able to invite up to 200 participants from across many of the groups represented in the area e.g. Voluntary Sector, Looked after children (LAC), Young carers.

Youth Service Staff Conference

The part-time and full-time staff of the Youth Service will be holding a training and development residential weekend in March with other invited professionals from across the Integrated Youth Support field.

Additional YOF/YCF

An additional £135,000 has been received from Youth Capital and Youth Opportunity funds. A significant part of this is being targeted at some larger scale capital projects from within the voluntary youth sector, which will enable them to deliver work with young people in a more sustained manner.

Educational Psychology

The Aiming High Behaviour Support initiative will advance with the appointment of a Behavioural Specialist, on secondment from Adult Social Care. The Educational Psychologist will be involved in his induction and training, following which the first interventions with identified families will commence.

Representatives from those schools to be involved in the Targeted Mental Health in Schools (TaMHS) project will be meeting with the Principal Educational Psychologist. The project plan is to be submitted to the DCSF by the end of January. If approved, the project will draw in up to £225K to Bracknell Forest over 2010-11.

Activity Bursary

This scheme benefits children from economically disadvantaged families, allowing then to access the types of leisure and recreational opportunities normally enjoyed by children from better-off homes. The pilot has been a success with children feeling fulfilled by the activities and schools positive about how their increased confidence has benefited achievement, behaviour and attendance. Work is underway to ensure that the scheme rolls out to include all schools from April 2010.

Parenting Support

A Directory of support will be available in January, clarifying programmes, agencies involved and referral routes. This will be circulated to all providers. The annual programme of general support for parents on a range of topics has started; sessions run throughout 2010 and supplement other support available in schools, children's centres, the Open Learning Centres and through other partners. Work has started to provide a clearer basis for the professional development of the whole parenting workforce in the Borough.

Children's Social Care

Foster Carers

The bi-annual Foster Carers' celebration and award ceremony will be held at the end of January.

Residential Care Contract

The work on awarding the contract for regional provision of residential care for children with complex needs will be completed during this quarter.

Looked After Children

Updated guidance on the education of looked after children will be approved during January in order to give improved guidance to all those involved in supporting looked after children and care leavers to maximise their potential.

Youth Offending Service

YOS will be implementing the 'scaled approach' to the way in which young offenders are supervised in accordance with the changes to the Youth Justice System arising out of the above legislation.

Larchwood

Work is underway to make provision at Larchwood Short Break Unit more flexible, so that staff can take children away for group activities.

Parent Participation

Parent participation continues to be a central part of the Aiming High for Disabled Children programme. A parent and child consultation has been undertaken in Q3, and feedback will be collated and reported on in Q4. A Parent Participation Event for parents/ carers and their children on 6th February arranged by Kerith Family Church

Learning and Achievement

Headteachers' Conference

A conference with the theme of 'Developing Partnerships with Parents and Families' will take place in March.

Tuition Scheme

Further work is planned on training tutors for the one-to-one tuition scheme in primary and secondary schools.

World Class Primary schools

All local authorities will be required to submit a response to the Secretary of State setting out their plans for improving and supporting primary schools and helping them to work in partnership with others.

Curriculum 14 -19

A Foundation Learning Plan will be produced and further training in functional skills will be provided for schools. Recruitment will start for the new Diploma courses starting in September 2010.

Performance and Resources

Capital Programme

Construction of the new Garth Hill College will continue with the focus on procurement of furniture and equipment and internal works now that the building shell has been completed. Construction of the Edgbarrow Post 16 Centre will also continue during the next quarter for completion in quarter 1 2010/2011. Projects to create additional Children's Centres at Wildmoor Heath and Wick Hill will be progressed with a view to completing these before the end of 2010/11. The masterplans for the Primary Capital Strategy for Change to expand the Holly Spring schools, Meadow Vale, Sandy Lane and Crown wood Schools will be subject of planning applications and procurement. A strategy for the first phase of redevelopment of Kennel Lane will be developed to the extent of the available funding. The Council's Readiness to Deliver Statement will be prepared for the government's Building Schools for the Future programme, to bid for funding to rebuild/refurbish all of the secondary and special schools in the Borough.

ICT

In January plans are currently in place to migrate the Children's Social Care Case Management System, Frameworki into and Active Directory. We are also intending to upgrade the current version of Frameworki to be compatible with Contactpoint, so Social Workers are able to view and submit data to this national database.

Planned upgrades to our Education IT system Capita-ONE including an SEN.net migration.

Finance

More detailed monitoring will be required to check that the measures implemented to ensure the Council's budget does not over spend deliver the expected outcomes. The expenditure reductions proposed for the 2010-11 budget will be reviewed to ensure they are on target for implementation, together with an assessment of whether any other significant budget risks exist.

Work on the required Single Funding Formula for Early Years providers will be completed, and subject to agreement of the Provider Representative Group, Schools Forum and DCSF, will be implemented from April 2010. Final 2010-11 budgets for schools will also be calculated, in accordance with decisions of the Schools Forum and Executive Member and work will also commence on closing the 2009-10 statutory accounts.

Human Resources

Key areas for HR team during quarter 4 are:

- A review of the progress of integrated working will be undertaken in line with CWDC grant requirements.
- Updating the workforce strategy document
- Preparation for the implementation of the Vetting and Barring Scheme
- Review of the secondary returners course
- Recruiting to the Primary teaching pool

Performance and Governance

A key task in the coming months is to develop and strengthen the work around performance monitoring within the Children and Young People's Trust and the LSCB. There is new legislation and draft guidance informing the way in which the Children and Young People's Trust will function, and in addition to the new draft 'Working Together to Safeguard Children', work is underway to ensure we implement the new guidance. New guidance has also been introduced in respect of the role of the Independent Reviewing Officer and work is being done to assess the implications of this.

There is ongoing recruitment to the Independent Chair of Child Protection Conferences which is proving difficult to appoint to.

Annex A: Staffing information

Staffing Levels

| | Establishme nt Posts | Staffing Full Time | Staffing Part Time | Total Posts FTE | Vacant Posts | Vacancy Rate |
|--|-------------------------|-----------------------|-----------------------|-----------------------|-----------------|-----------------|
| Learning & Achievement (incl Education Library Service) | 82 | 33 | 49 | 53.85 | 3 | 3.65 |
| Access & Inclusion | 205 | 74 | 131 | 127.3 | 7 | 3.41 |
| Children's Social Care | 130 | 82 | 48 | 111.34 | 4 | 3.07 |
| Performance & Resources | 90 | 60 | 30 | 77.9 | 3 | 3.33 |
| Department Totals | 507 | 249 | 258 | 368.39 | 17 | 3.35 |

Staff Turnover

| For the quarter ending | 31 December 2009 | 3.26 |
|------------------------|------------------|-------|
| For the year ending | 31 March 2010 | 13.94 |

Total turnover for BFC, 2008/09: 13.7% excluding schools Total turnover for local authorities in nationally 2007/08: 15.2% (Source: Chartered Institute of Personnel and Development survey 2008)

Sickness Absence

| Section | Total staff | Number of days sickness | Quarter 2 average per employee | Projected annual average per employee |
|---|-------------|----------------------------|--------------------------------------|---|
| Learning & Achievement (incl Education Library Service) | 82 | 64 | 0.78 | 2.53 |
| Access & Inclusion | 205 | 353 | 1.72 | 7.37 |
| Children's Social Care | 130 | 190.5 | 1.46 | 7.96 |
| Performance & Resources | 90 | 167 | 1.85 | 4.78 |
| Department Totals (Q2) | 507 | 730.5 | 1.44 | |
| Projected Totals (09/10) | | | | 5.76 |

| Comparator data | All employees, average days sickness absence per employee |
|--|---|
| Bracknell Forest Council 08/09 | 5.7 days |
| All sectors employers in South East 2008 | 7.6 days |
| (Source: Chartered Institute of Personnel and Development survey 2008) | |

Children's Social Care – there were 3 cases of long term sickness absence which equates for 77 days of the total absence figures (40.4%).

Access and Inclusion – there were 4 cases of long term sickness absence which equates for 168 days of the total absence figures (47.5%).

Performance and Resources – there were 2 cases of long term sickness absence which equates for 48 days of the total absence figures (28.7%).

Annex B: Financial information

Annex B1 (CYP&L)

| CHILDREN, YOUNG PEC | PLE AND |) LEARNI | NG | DEPART | MENT - NO | VEMBER | 2009 | | |
|--|----------------------------|---------------------------------|---------|-------------------------------|--------------------|-----------------------------------|----------------------------|------|---------------------------------|
| | Original Cash Budget | Virements & Budget C/Fwds | NOTE | Current Approved Budget | Spend to Date % | Variance Over/(Under) Spend | Variance This Period | NOTE | Variance Supported by CMT |
| | £000 | £000 | | £000 | % | £000 | £000 | | £000 |
| CHILDREN, YOUNG PEOPLE AND LEARNING DEPARTME | <u>INT</u> | | | | | | | | |
| Director | | | | | | | | | |
| Director Departmental Management Team | 915 | -320 | h | 595 | 106% | 0 | ٥ | | 0 |
| | 915 915 | -320 -320 | D, C, U | <u>595</u> | 106% | 0 | 0 | • | 0 |
| CO - Learning and Achievement | 313 | -320 | | 333 | 10070 | U | U | | v |
| Standards Fund | 14 | -25 | | -11 | 24,518% | 0 | 0 | | 0 |
| School Improvement | 1,139 | -67 | | 1,072 | 11% | 0 | 0 | | 0 |
| Adult Education | -44 | -10 | | -54 | 172% | 0 | 0 | | 0 |
| | 1,109 | -102 | • | 1,007 | -265% | 0 | 0 | - | 0 |
| CO - Children & Families: Access & Inclusion | ., | | | ., | 20070 | 5 | 5 | | · |
| Youth Service | 929 | -11 | а | 919 | 57% | 0 | 0 | | 0 |
| Support to pupils and families | 2,275 | 2 | | 2,277 | 59% | 0 | 0 | | 0 |
| SEN support and provisions | 363 | -44 | | 318 | 57% | 0 | 0 | | 0 |
| Change for children | 347 | -68 | | 279 | 76% | 0 | 0 | | 0 |
| | 3,914 | -121 | | 3,793 | 59% | 0 | 0 | • | 0 |
| CO - Children & Families: Social Care | - , - | | | -, | | | | | |
| Children's Services & Commissioning | 1,483 | 32 | | 1,515 | 66% | 0 | 0 | | 0 |
| Children Looked After | 4,441 | -198 | а | 4,243 | 68% | 219 | 19 | 2 | 200 |
| Family Support Services | 971 | -81 | е | 890 | 49% | 0 | 0 | | 0 |
| Youth Justice | 306 | 21 | | 327 | 77% | 0 | 0 | | 0 |
| Other children's and family services | 1,179 | -38 | а | 1,141 | 48% | 0 | 0 | | 0 |
| Management and Support Services | 71 | 0 | | 71 | 25% | 0 | 0 | | 0 |
| · · · · | 8,451 | -264 | | 8,187 | 63% | 219 | 19 | | 200 |
| CO - Performance and Resources | | | | | | | | | |
| Leadership Team and Support | 0 | 270 | f | 270 | 0% | 0 | 0 | | 0 |
| Office Services | 0 | 115 | f | 115 | 37% | 0 | 0 | | 0 |
| Information Technology Team | 0 | 244 | f | 244 | 54% | 0 | 0 | | 0 |
| Property and Admissions | 0 | 203 | f | 203 | 143% | 0 | 0 | | 0 |
| Performance Management | 0 | 493 | f | 493 | 74% | -20 | -20 | 3 | 0 |
| Finance Team | 0 | 363 | f | 363 | 70% | -10 | -10 | 3 | 0 |
| Human Resources Team | 0 | 151 | f | 151 | -64% | -10 | -10 | 3 | 0 |
| School related expenditure | 0 | 236 | f | 236 | -151% | -25 | -25 | 3 | 0 |
| | 0 | 2,075 | | 2,075 | 30% | -65 | -65 | | 0 |
| In year savings target | 0 | 477 | f | 477 | 0% | -477 | -120 | 1 | -357 |
| TOTAL CYP&L DEPARTMENT CASH BUDGET | 14,389 | 1,745 | | 16,134 | 37% | -323 | -166 | • | -157 |
| TOTAL RECHARGES & ACCOUNTING ADJUSTMENTS | 5,545 | 456 | i | 6,001 | -12% | 0 | 0 | • | 0 |
| GRAND TOTAL CYP&L DEPARTMENT | 19,934 | 2,201 | | 22,135 | 24% | -323 | -166 | • | -157 |

| CHILDREN, YOUNG PEOPLE AND LEARNING DEPARTMENT - NOVEMBER 2009 | | | | | | | | |
|--|----------------------------|---------------------------------|-------------------------------|--------------------|-----------------------------------|----------------------------|------|---------------------------------|
| | Original Cash Budget | Virements & Budget C/Fwds | Current Approved Budget | Spend to Date % | Variance Over/(Under) Spend | Variance This Period | NOTE | Variance Supported by CMT |
| | £000 | £000 | £000 | % | £000 | £000 | | £000 |
| Schools Budget - 100% grant funded | | | | | | | | |
| Delegated and devolved funding | | | | | | | | |
| Delegated School Budgets | 54,007 | -1,551 | 52,456 | 73% | 0 | 0 | | 0 |
| Standards Fund and other grants (gross) | 4,462 | 3,197 | 7,659 | 25% | 0 | 0 | | 0 |
| School Grants | -9,194 | 0 | -9,194 | 37% | 0 | 0 | | 0 |
| | 49,275 | 1,646 | 50,921 | 72% | 0 | 0 | | 0 |
| LEA managed items | | | | | | | | |
| SEN provisions and support services | 4,985 | 486 | 5,471 | 53% | 305 | 201 | 4 | 104 |
| Education out of school | 915 | 23 | 938 | 63% | 1 | 6 | 5 | -5 |
| Pupil behaviour | 410 | 71 | 481 | 50% | -41 | -44 | 6 | 3 |
| School staff absence and other items | 1,164 | -75 | 1,089 | 18% | 25 | 40 | 7 | -15 |
| Combined Service Budgets | 384 | 90 | 474 | 50% | -48 | -9 | 8 | -39 |
| Early Years provisions and support services | 2,349 | 113 | 2,462 | 76% | | -49 | 9 | 48 |
| Support to schools in financial difficulty | 204 | 0 | 204 | 0% | | 0 | | 0 |
| Standards Fund LEA Managed | 47 | 24 | 71 | 0% | ÷ | 0 | | 0 |
| | 10,458 | 732 | 11,190 | 54% | 241 | 145 | | 96 |
| Growth to be allocated | 2,436 | -2,436 | 0 | 0% | 0 | 0 | | 0 |
| Dedicated Schools Grant | -62,146 | 78 | -62,068 | 68% | 94 | 0 | | 94 |
| (-)Under / (+)overspend brought forward | -23 | -20 | -43 | 0% | 0 | 0 | | 0 |
| TOTAL - Schools Budget | 0 | 0 | 0 | 0% | 335 | 145 | | 190 |
| Unallocated balance from 2008-09 | | | | | -318 | | | -318 |
| Estimated balances to be carried forward to 2010-11 | | | | | 17 | | | -128 |

Annex B1(PAR)

| | Original Cash Budget | Virements & Budget C/Fwds | NOTE | Current Approved Budget | Spend to Date % | Variance Over/(Under) Spend | Variance This Period | Variance Supported by CMT |
|--|----------------------------|---------------------------------|------|-------------------------------|--------------------|-----------------------------------|----------------------------|---------------------------------|
| | £000 | £000 | | £000 | % | £000 | £000 | £000 |
| PERFORMANCE AND RESOURCES BRANCH | | | | | | | | |
| Leadership Team and Support | 0 | 0 | а | 0 | 0% | 0 | 0 | 0 |
| Office Services | 94 | -94 | а | 0 | 0% | 0 | 0 | 0 |
| Information Technology Team | 524 | -524 | а | 0 | 0% | 0 | 0 | (|
| Admissions and Property Team | 442 | -442 | а | 0 | 0% | 0 | 0 | (|
| Performance Management and Governance Team | 432 | -432 | а | 0 | 0% | 0 | 0 | (|
| Finance Team | 937 | -937 | а | 0 | 0% | 0 | 0 | (|
| Human Resources Team | 374 | -374 | а | 0 | 0% | 0 | 0 | (|
| School related expenditure | 259 | -259 | а | 0 | 0% | | 0 | (|
| | 3,062 | -3,062 | | 0 | 0% | 0 | 0 | C |
| In year savings target | 0 | 0 | а | 0 | 0% | 0 | 107 | -107 |
| TOTAL BRANCH CASH BUDGET | 3,062 | -3,062 | | 0 | 0% | 0 | 107 | -107 |
| TOTAL RECHARGES & ACCOUNTING ADJUSTMENTS | 0 | 0 | | 0 | 0% | 0 | 0 | (|
| GRAND TOTAL PAR BRANCH | 3,062 | -3,062 | | 0 | 0% | 0 | 107 | -107 |

Children, Young People and Learning Virements and Budget Carry Forwards

| Note | Total | Explanation |
|------|-------|--|
| | £'000 | |
| | | DEPARTMENTAL CASH BUDGET |
| | -67 | Changes reported last period. |
| | | Inter committee virements |
| | | Budget requirements have now been confirmed for the new electricity and gas contracts and the impact on employer national insurance contributions from staff car park charges that have previously been held in the Corporate Contingency. |
| а | 8 | Electricity and gas allocations |
| b | -2 | Employer national insurance allocations |
| | | Departmental re-organisation |
| | | A number of budget virements have been processed to reflect the new Departmental Structure that requires the re-allocation of budgets to and from Performance and Resources budgets. |
| с | -166 | To ASCH for Director, Chief Officers and Personal Assistant. |
| d | -140 | To PAR for Chief Officer and Personal Assistant. |
| е | -70 | To PAR for transfer in responsibility for Local Safeguarding Children's Board. |
| f | 2,155 | Re-allocation of costs from PAR |
| | | Inter Committee Virements |
| | | Amendments have been agreed to the following budgets: |
| g | 9 | Area Based Grant Allocations - revised funding allocations from grant awarding bodies |
| h | 18 | Safer Community Grant from Corporate Services to Youth Offending Team |
| | 1,745 | Total |

| Note | Total | Explanation |
|------|-------|--|
| | £'000 | |
| | | DEPARTMENTAL NON-CASH BUDGET |
| | 5,545 | Total original budget |
| | | Revised recharges from other Departments |
| i | 456 | Recharges from other Departments have been recalculated to reflect current year usage and also the new Departmental structure. |
| | 6,001 | Amount approved last month. |
| | 6,001 | Total |
| | | SCHOOLS BUDGET |
| | | <u>Virements</u> |
| | 0 | Changes approved last month. |
| | 0 | Total |

Performance and Resources Virements and Budget Carry Forwards

| Note | Total | Explanation |
|------|-----------|---|
| | £'000 | |
| | | BRANCH CASH BUDGET |
| | 280 | Changes approved last period |
| | | Departmental re-organisation |
| а | | A number of budget virements have been processed to reflect to new Departmental Structure that requires the re-allocation of Performance and Resources budgets. |
| | 140 70 | From CYPL for Chief Officer and Personal Assistant. From CYPL for transfer in responsibility for Local Safeguarding Children's Board. |
| | -2,155 | Re-allocation of costs to CYPL |
| | -1,397 | Re-allocation of costs to ASCH |
| | -3,062 | Total |
| | | |
| | | BRANCH NON-CASH BUDGET |
| | 0 | Total original budget |
| | 0 | Total |

Children, Young People and Learning Budget Variances

| Note | Reported | Explanation |
|------|----------|---|
| | variance | |
| | £'000 | |
| | | DEPARTMENTAL BUDGET |
| | -157 | Amount reported last period - CYPL. |
| 1 | -50 | Amount reported last period through PAR. |
| | | |
| | | Second in-year savings plan |
| | | A second package of in-year savings measures have been agreed by CMT. This is divided between CYPL and PAR to reflect the set up when the savings were agreed. Further details are set out in in-year savings Annex. |
| 1 | -40 | CYPL related |
| 1 | -30 | PAR related |
| | | |
| | | <u>CO - Children's Social Care</u> |
| 2 | 19 | There have been a number of movements on care packages for Looked After Children that have resulted in a small net overall increase in forecast costs. |
| | | CO - Performance and Resources |
| 3 | -65 | A number of budgets are now forecast to under spend. These either relate to devolved staffing budgets, or are in respect of being able to bring forward savings that are proposed to be made in 2010-11. £0.020m will be saved from delayed staffing appointments to the Performance and Governance Team that has recently undergone a re-structure, although all posts have now been filled. A £0.010k saving will be made in Student Finance as recruitment to a vacancy has now been made on a part time, temporary basis, to reflect the transfer of this function on a phased basis to the Student Loans Company. A £0.025m saving will also be achieved on pension payments to former teachers as numbers reduce through natural wastage. These last two items are included in the 2010-11 budget proposals. There will also be a £0.010m saving on the Departmental training budget. |
| | -323 | Grand Total Departmental Budget |
| | 0 | DEPARTMENTAL NON-CASH BUDGET No variances to report |
| | | · |
| | 0 | Grand Total Departmental Non-Cash Budget |

Children, Young People and Learning Budget Variances

| Note | Reported | Explanation |
|------|----------|--|
| | variance | |
| | £'000 | |
| | | SCHOOLS BUDGET |
| | | The Schools Budget is a ring fenced account, fully funded by external grants, the most significant of which is the Dedicated Schools Grant. Any under or overspending remaining at the end of the financial year must be carried forward to the next year's Schools Budget and as such has no impact on the Council's overall level of balances. 2009-10 is the second year of a three year provisional budget. |
| | 190 | Amount reported last month |
| | | SEN provisions and support services |
| 4 | 201 | A number of high cost external placements have occurred that were not anticipated when the budget was set and will result in a £0.168m over spending. In addition, costs of placements in other Berkshire LAs have now been confirmed and are now expected to be £0.061m higher than previously expected. To minimise the cost increase, a number of cost reductions have been managed across the range of support services that in total aggregate to a £0.028m saving. |
| | | Education out of school and pupil behaviour |
| 5 | 6 | Premises costs will be incurred in maintaining and securing the vacated Adastron House in excess of those originally anticipated. |
| | | Pupil behaviour |
| 6 | -44 | Some expenditure originally expected to be funded from the Dedicated Schools Grant will now be funded from a new specific grant as recruitment has been slower than expected, and in order to maximise the grant income, base budget costs will be charged to the grant. In addition, a one-off saving will be made on resources used to support Social and Emotional Aspects of Learning to help move closer to maintaining overall costs in the Schools Budget to available funding. |
| | | School staff absence and other items |
| 7 | 40 | There has been an increase in incidence of staff taking maternity leave that is estimated to result in an over spending of £0.014m. Furthermore, there is a proposal from the Berkshire LAs to commission external consultancy to advise on the transfer of functions from the Learning and Skills Council that becomes effective from April 2010, which is forecast at £0.011m per LA. There has also been a further £0.025m allocation from the Schools Contingency to support a school experiencing significant in-year growth in pupil numbers. A number of other minor variances have also been identified across the range of support services, that in aggregate amount to a £0.010m saving. |

Children, Young People and Learning Budget Variances

| Note | Reported | Explanation |
|------|----------|--|
| | variance | |
| | £'000 | |
| 8 | -9 | <u>Combined Service Budgets</u> Expenditure has been lower than anticipated through the contract for the Margaret Wells Furby Children's Resource Centre, together with a small number of other minor variances. |
| 9 | -49 | Early Years provisions and support services Autumn term head count data from private and voluntary sector Early Years providers indicated that take up was been lower than expected in the budget. There will be a further re-calculation once the January census data is available. |
| | -318 | Unallocated balance from 2008-09 |
| | 17 | Grand Total Schools Budget |

Performance and Resources Budget Variances

| Note | Reported variance | Explanation |
|------|-------------------|--|
| | £'000 | |
| | 2000 | BRANCH BUDGET |
| | | In-year savings plan |
| | -107 | Amount agreed last period |
| | | Departmental re-organisation |
| | | All variances previously reported under PAR are now included in returns for CYPL and ASCH. |
| | 50 | CYPL |
| | 57 | ASCH |
| | 0 | Grand Total Branch Budget |
| | | BRANCH NON-CASH BUDGET |
| | 0 | No variances to report |
| | 0 | Grand Total Branch Non-Cash Budget |

| Note | Total | Explanation |
|------|-------------|---|
| | | |
| | £'000 | |
| | | DEPARTMENTAL CASH BUDGET |
| | -357 -50 | Amount reported last period - CYPL. Amount reported last period through PAR. |
| | | Second in-year savings Plan |
| | | CO - Learning and Achievement |
| | -5 -5 | Managed savings on Devolved Staffing Budgets Managed savings on operational, non-pay expenditure |
| | | CO - Children & Families: Access & Inclusion |
| | -20 | Managed savings on operational, non-pay expenditure. This relates to the Youth Service (£0.005m) and Extended Services for schools (£0.015m). |
| | | CO - Children & Families: Social Care |
| | -10 | Managed savings on operational, non-pay expenditure. This relates to Care Matters and Managing Change. |
| | | CO - Performance and Resources |
| | -20 | Managed savings on Devolved Staffing Budgets across a number of Teams. |
| | -10 | Managed savings on operational, non-pay expenditure. This relates to staff recruitment costs. |
| | -477 | Total |

Children, Young People and Learning (incorporating PAR) In year savings

Annex B5

| Children, Young People and Learning Capital Monitoring | | | | | | | | | | |
|---|-------------------|------------------------------|--------------------|-----------------------|-----------------------------|--|---------------------------------------|---|-----------------------|--|
| 2009-10 monitoring at 30 November 2009 | | | | | | | | | | |
| Cost Centre Description | Total | Cash | Expenditure | Current | Arnount | Estimated | Cash | (Under) / | Key Target for | Current status of the project |
| | Budget (£°000) | Budget 2009/10 (£°000) | to date (£'000) | commitment (£°000) | left to Spend (£°000) | Total Funding Required for the year (£'000) | 60011 Budget 2010/11 (£°000) | Over Spend against approved budget (£'000) | 31 March | including changes to Cash Profile |
| | | | | | | | | | | |
| Schemes commenced prior to 2009/10 | | | | | | | | | | |
| South Bracknell Re-organisation - Pines - Occupation of remaining space | -25.4 | -25.4 | 59.6 | 0.0 | 0.0 | 63.8 | 0.0 | 89.2 | Complete. | Complete. Retention to pay |
| Building Schools for the future -planning | 28.8 | 28.8 | 3.2 | 0.0 | 25.6 | 28.8 | 0.0 | | Complete. | In progress. |
| Brakenhale Land Sale - OLC demolition, Reprovision & Relocations | 691.2 | 672.2 | 642.3 | 1.0 | 29.9 | 672.2 | 19.0 | | Complete. | Complete. Final fees to pay. |
| Brakenhale Land Sale - S77 sports field & Tennis Court | 650.1 | 350.1 | 418.3 | 141.6 | 0.0 | 350.1 | 300.0 | | Complete. | Complete. Final fees to pay. |
| Brakenhale Land Sale - Trampolining Centre | 350.0 | 350.0 | 291.3 | 0.0 | 58.7 | 350.0 | 0.0 | 0.0 | Complete. | Complete. Final fees to pay. |
| Edgbarrow - additional places and post 16 accomodation | 2,742.1 | 1,642.1 | 693.0 | 9.0 | 949.1 | 1,642.1 | 1,100.0 | | Build complete. | On site. |
| Section 106 Developer Contributions | 383.6 | 300.0 | 16.1 | 0.0 | 283.9 | 300.0 | 83.6 | 0.0 | In progress. | Schemes agreed. |
| School Improvements | 4,820.4 | 3,317.8 | 2,123.8 | 151.6 | 1,347.1 | 3,407.0 | 1,502.6 | 89.2 | | |
| | | | | | | | | | | |
| Crowthorne Primary | 7.3 | 7.3 | 15.9 | 0.0 | 0.0 | 8.4 | 0.0 | | Complete. | Complete |
| Suitability | 7.3 | 7.3 | 11.0 | 0.0 | 4.9 | 8.4 | 0.0 | 1.1 | | |
| Retentions | 1.1 | 0.3 | -3.8 | 0.0 | 4.1 | 0.3 | 0.8 | 0.0 | Complete | Final fees to pay |
| | | | | | | | | | | |
| Children's Services System Integration | 369.0 | 200.0 | 1.8 | 0.0 | 198.2 | 200.0 | 169.0 | 0.0 | In Progress | Phase C requirements being implemented |
| Children's Services System - Contact Point | 140.4 | 100.0 | 67.7 | 0.0 | 32.3 | 100.0 | 40.4 | 0.0 | In Progress | Training of users to start in January |
| Capita One (EMS) upgrade | 102.1 | 102.1 | 53.4 | 0.0 | 48.7 | 102.1 | 0.0 | 0.0 | Complete | New modules being implemented |
| ICT Harnessing Technology | 453.7 | 453.7 | 104.9 | 0.0 | 348.8 | 453.7 | 0.0 | | Delegated to schools. | Option for delegation to schools being considered. |
| Mobile technology to support children's social workers | 10.0 | 10.0 | 0.0 | 0.0 | 10.0 | 10.0 | 0.0 | | Complete. | No further requirements |
| Education ICT | 14.7 | 14.7 | 0.0 | 0.0 | 14.7 | 14.7 | 0.0 | | Complete. | Complete |
| ICT projects | 1,089.9 | 880.5 | 227.8 | 0.0 | 652.7 | 880.5 | 209.4 | 0.0 | | |
| CAPITAL PROGRAMME - DEPT CONTROLLED [schemes b/fwd from prior year(s)] | 5,918.7 | 4,205.9 | 2,358.9 | 151.6 | 2,008.8 | 4,296.2 | 1,712.8 | 90.3 | | |
| | | | | | | | | | | |

| Cost Centre Description | Total | Cash | Expenditure | Current | Arnount | Estimated | Cash | (Under) / | Key Target for | Current status of the project |
|---|---------|-------------------|-------------|------------|------------------|------------------------------|-------------------|--------------------------|-------------------------------------|--|
| | Budget | Budget 2009/10 | to date | commitment | left to Spend | Total Funding Required | Budget 2010/11 | Over Spend against | 31 March | including changes to Cash Profile |
| | | | | | | for the year | | approved budget | | |
| | (£'000) | (£°000) | (£'000) | (£'000) | (£°000) | (£°000) | (£°000) | (£'000) | | |
| Schemes commenced 2009/10 and rolling programmes | | | | | | | | | | |
| Health and Safety | 18.7 | 18.7 | 0.0 | 0.0 | 18.7 | 18.7 | 0.0 | 0.0 | Complete. | In progress. |
| Safety Glazing (Safety Glazing Regulations) | 67.0 | 67.0 | | | 60.8 | 37.0 | 0.0 | | Complete. | Projects identified, orders placed. |
| Heath & Safety | 85.7 | 85.7 | 6.2 | | 79.5 | 55.7 | 0.0 | -30.0 | | |
| | | | | | | | | | | |
| Primary AP - School Meals Kitchens | 7.7 | 7.7 | 7.7 | 0.0 | 0.0 | 7.7 | 0.0 | 0.0 | Complete | Complete. Costs to be allocated |
| School Meal Kitchens | 7.7 | 7.7 | 1.7 | 0.0 | 0.0 | 7.7 | 0.0 | 0.0 | | |
| Assess for Disabled (ashes) | 040.0 | 040.0 | 40.0 | 0.5 | 000 4 | 240.0 | 0.0 | | Comulato | |
| Access for Disabled (schools) | 319.0 | 319.0 | 12.9 | 0.5 | 306.1 | 319.0 | 0.0 | 0.0 | Complete | Rolling programme |
| Caretakers Housing | 10.0 | 10.0 | 9.3 | 0.0 | 0.7 | 10.0 | 0.0 | 0.0 | Complete. | Decent homes surveys complete. Balance to contribute to school project |
| g | | | | | | | | | | |
| Minor Works | 5.9 | 5.9 | 0.0 | 0.0 | 5.9 | 5.9 | 0.0 | 0.0 | Complete | In progress |
| | | | | | | | | | | |
| Wooden Hill KS1 Refurbishment | 188.0 | 188.0 | 207.3 | 0.0 | 0.0 | 188.0 | 0.0 | 0.0 | | Phase 1 complete |
| Owlsmoor Suitability Works | 670.0 | 179.4 | 0.0 | 0.0 | 179.4 | 179.4 | 490.6 | 0.0 | | Stage A appraisal. |
| Modernisation Funding | 858.0 | 367.4 | 207.3 | 0.0 | 179.4 | 367.4 | 490.6 | 0.0 | In progress. | |
| Planned Maintenance (schools) | 375.5 | 300.0 | 269.9 | 20.2 | 300.0 | 300.0 | 75.5 | 0.0 | In progress. | Rolling programme |
| Planned Maintenance (non Schools) | 368.8 | 300.0 | 136.8 | 25.2 | 188.4 | 300.0 | C0 0 | 0.0 | | Balling wagering |
| Plained Maintenance (non Schools) | 300.0 | 200.0 | 130.0 | 29.2 | 100.4 | 300.0 | 68.8 | 0.0 | In progress. | Rolling programme |
| South Bracknell Youth Centre / 1 Great Hollands Square - Youth Facilities | 500.0 | 50.0 | 0.8 | 0.8 | 49.2 | 50.0 | 450.0 | 0.0 | In progress. | Site identified. Plans being prepared |
| Youth Service Website Development | 29.8 | 29.8 | 0.0 | 0.0 | 29.8 | 29.8 | 0.0 | | Complete | Under development |
| Youth Capital Fund | 66.7 | 66.7 | 23.6 | 7.5 | 43.1 | 66.7 | 0.0 | | Complete | Works on schemes at various stages |
| Youth Facilities | 596.5 | 146.5 | 24.4 | 8.2 | 122.1 | 146.5 | 450.0 | 0.0 | | |
| | | | | | | | | | | |
| College Hall Security | 60.0 | 60.0 | 0.0 | | 60.0 | 60.0 | 0.0 | | Complete. | Specification being investigated |
| Extended Services in Schools | 48.0 | 20.0 | 0.0 | 0.0 | 20.0 | 20.0 | 28.0 | | In Progress | Projects being evaluated. |
| Aiming High for Disabled Children Children's Play Programme | 73.0 | 15.0 0.0 | 21.8 | 0.0 | 0.0 0.0 | 15.0 0.0 | 58.0 26.0 | | In Progress Transfer to revenue. | Projects being evaluated. Investigation to transfer to revenue funding under way. |
| Playbuilder | 524.0 | 150.0 | 2.5 | 0.0 | 147.5 | 150.0 | 374.0 | | In Progress | Tenders being evaluated. |
| Information System for Parents and Providers | 7.9 | 7.9 | | | 6.9 | 7.9 | 0.0 | | Complete. | Order placed |
| Other | 737.2 | 252.9 | | | 234.4 | 252.9 | 484.3 | 0.0 | | |
| | | | | | | | | | | |
| CAPITAL PROGRAMME - DEPT CONTROLLED [current year schemes] | 3,364.3 | 1,795.1 | 708.5 | 67.6 | 1,416.6 | 1,765.1 | 1,569.2 | -30.0 | | |
| Percentages | | | 39.5% | 3.8% | 78.9% | 98.3% | | -1.3% | | |
| | 0.000.0 | 0.004.0 | 2.007.4 | 240.4 | 2 427 4 | 004.0 | 2 202 0 | 00.0 | | |
| CAPITAL PROGRAMME - DEPT CONTROLLED [all schemes] | 9,283.0 | 6,001.0 | 3,067.4 | 219.1 | 3,425.4 | 6,061.3 | 3,282.0 | 60.3 | | |
| Percentages | | | 51.1% | 3.7% | 57.1% | 101.0% | | 0.7% | | |
| reiteinages | | | 91.17 | J.170 | 91.178 | 101.078 | | 0.170 | | 00 |

Performance Monitoring Report - Children, Young People and Learning - 2009/10 Quarter 3

| Cost Centre Description | Total | Cash | Expenditure | Current | Arnount | Estimated | Cash | (Under) / | Key Target for | Current status of the project |
|--|-------------------|----------|-------------------|------------|----------|-------------------|-------------------|-------------------|-------------------------|--|
| | Budget | Budget | to date | commitment | left to | Total | Budget | Over | 31 March | including changes to Cash Profile |
| | | 2009/10 | | | Spend | Funding | 2010/11 | Spend | | |
| | | | | | | Required | | against | | |
| | | | | | | for the | | approved | | |
| | (£'000) | (£'000) | (£'000) | (£'000) | (£'000) | year (£'000) | (£'000) | budget (£'000) | | |
| | (* 000) | (* 000) | (* 000) | (* 000) | (* 000) | (* 000) | (# 000) | (* 000) | | |
| Schemes outside department control | | | | | | | | | | |
| | | | | | | | | | | |
| 14-19 Diplomas | 350.0 | 400.0 | 0.0 | 0.0 | 400.0 | 400.0 | -50.0 | 0.0 | In Progress | Allocations made Edgbarrow & Garth Hill |
| Kennel Lane Rebuild Phase 1 | 1,250.0 | 550.0 | 26.6 | 10.0 | 523.4 | 550.0 | 700.0 | 0.0 | Design stage C complete | Option appraisals being carried out |
| Rebuild of Garth Hill College (including 14-19 diplomas) | 29,218.5 | 29,218.5 | 9,496.2 | 16.3 | 19,722.3 | 29,218.5 | 0.0 | 0.0 | In progress. | Phase 1 construction works in progress. |
| School Improvements | 30,818.5 | 30,168.5 | 9,522.8 | 26.3 | 20,645.7 | 30,168.5 | 650.0 | 0.0 | | |
| | | | | | | | | | | |
| Devolved Capital | 3,857.3 | 3,000.0 | 1,180.4 | 10.4 | 3,000.0 | 3,000.0 | 857.3 | 0.0 | In Progress | School managed projects at various stages of progress |
| | | | | | | | | | | |
| Easthampstead Park | 0.0 | | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | | In progress. | |
| Sandhurst School | 0.0 0.0 | | 0.0 0.0 | 0.0 | 0.0 | 0.0 0.0 | 0.0 0.0 | | In progress. | Out-of-second units to structure status of memory |
| Specialist Schools Capital | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | In Progress | School managed projects at various stages of progress |
| PCSfC Fees to be Allocated to projects | 108.5 | | 166.1 | 40.5 | 0.0 | 0.0 | 108.5 | 0.0 | In progress. | Fees to be allocated to projects at year end |
| Ascot Heath Infant & Junior | 1,000.0 | 383.0 | 2.9 | 1.8 | 380.1 | 383.0 | 617.0 | | In progress. | Options being considered |
| Holly Spring Infant & Junior | 900.0 | 344.0 | 14.4 | 21.0 | 329.6 | 344.0 | 556.0 | | In progress. | Masterplan signed off by Govenors |
| Meadowvale Primary | 900.0 | 344.0 | 14.7 | 21.0 | 329.3 | 344.0 | 556.0 | | In progress. | Masterplan signed off by Govenors |
| Crown Wood Primary | 1,050.0 | 402.0 | 12.0 | 13.0 | 390.0 | 402.0 | 648.0 | 0.0 | In progress. | Masterplan signed off by Govenors |
| Sandy Lane Primary | 800.0 | 306.0 | 110.7 | 5.8 | 195.3 | 306.0 | 494.0 | 0.0 | In progress. | Scheme with Planning department |
| Great Hollands Primary | 379.0 | 145.0 | 0.0 | 0.0 | 145.0 | 145.0 | 234.0 | 0.0 | In progress. | Masterplan in progress |
| Rolling Programme - Outdoor Classrooms | 50.0 | 19.0 | -0.4 | 0.0 | 19.4 | 19.0 | 31.0 | | In progress. | Options being considered |
| Rolling Programme - ICT Upgrades | 150.0 | 57.0 | 3.4 | 0.0 | 53.6 | 57.0 | 93.0 | | In progress. | Options being considered |
| Jennetts Park Primary School | 193.6 | 135.6 | 16.1 | 0.0 | 119.5 | 135.6 | 135.6 | | Tender preparation. | Stage D in progress |
| Extended Services in Schools | 279.0 | 150.0 | 0.1 | 0.0 | 149.9 | 150.0 | 129.0 | | In progress. | Various schemes currently in different stages of completeness. |
| Children's Centres and Early Years Developments | 928.3 | 850.0 | 556.8 | 115.7 | 293.2 | 850.0 | 78.3 | | Complete. | Various schemes currently in different stages of completeness. |
| Primary Capital Strategy for Change | 6,738.4 | 3,135.6 | 896.7 | 218.7 | 2,405.0 | 3,135.6 | 3,680.4 | 0.0 | | |
| CAPITAL PROGRAMME - OUTSIDE DEPT CONTROL | 41,414.2 | 36,304.1 | 11,599.9 | 255.4 | 26,050.7 | 36,304.1 | 5,187.7 | 0.0 | | |
| | 41,4142 | 30,304.1 | 11,009.9 | 200.4 | 20,000.1 | 30,3041 | 9,107.7 | 0.0 | | |
| Percentages | | | 32.0% | 0.7% | 71.8% | 100.0% | | 0.0% | | |
| reiveikayea | | | J2.078 | V.f 70 | 11.078 | 100.078 | | 0.078 | | |
| TOTAL CAPITAL PROGRAMME | 50,697.2 | 42,305.1 | 14.667.3 | 474.6 | 29,476.1 | 42,365.4 | 8,469.7 | 60.3 | | |
| | , | | | | | | | | | |
| Percentages | | | 34.7% | 1.1% | 69.7% | 100.1% | | 0.1% | | |
| · · · · · · · · · · · · · · · · · · · | | | | | | | | | | 1 |

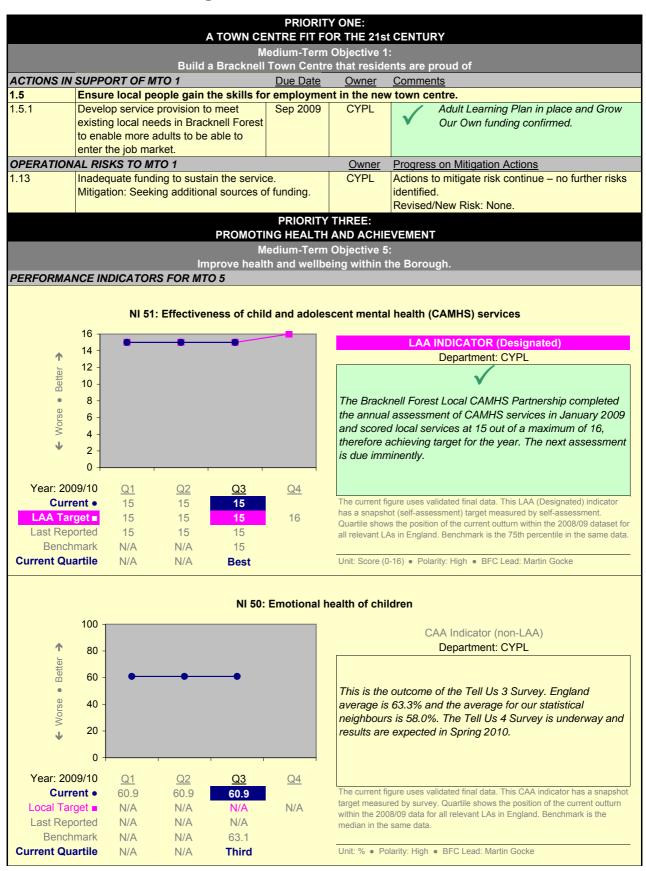
| RISK SHORT NAME | LINK TO MTOS | RISK SCORE | ACTION ALREADY IN PLACE | FURTHER ACTION TO ADDRESS RISK | TARGET DATE | PROGRESS ON FURTHER ACTION TO ADDRESS RISK | COMMENTARY |
|---|--------------------|--|--|--|----------------|--|--|
| Demographic and socio economic changes | 6, 7 & 9 | As a result of the economic downturn construction work on the major housing developments has been postponed. It is therefore unlikely that this risk will have and impact in the near term, however we will continue to monitor the situation <u>Effect of Migration on Schools</u> In response to this Education have | As a result of the economic downturn construction work on the major housing developments has been postponed. It is therefore unlikely that this risk will have any impact in the near term, however we will continue to monitor the situation <u>Effect of Migration on Schools</u> In response to this Education have | Impact of Socio-Economic Change on Schools Expect an increase in number of children eligible for free school meals. Results of next Census awaited to confirm this. | Ongoing | ■ | Census data available in late January 2009. When further analysis will be undertaken. |
| | | | increased support for EAL (English as an additional language) increased resources in community languages Plans have been developed with schools to ensure support is timely, focussed and effective in relation to ethnic groups and EAL children in schools. This is monitored as part of the regular school census. Demographic trends for the 0-19 | Anticipate an increase in schools numbers as fewer parents opt for private education. Level of admissions to be monitored. | Ongoing | | Monitoring is ongoing with no major variance to be reported. |

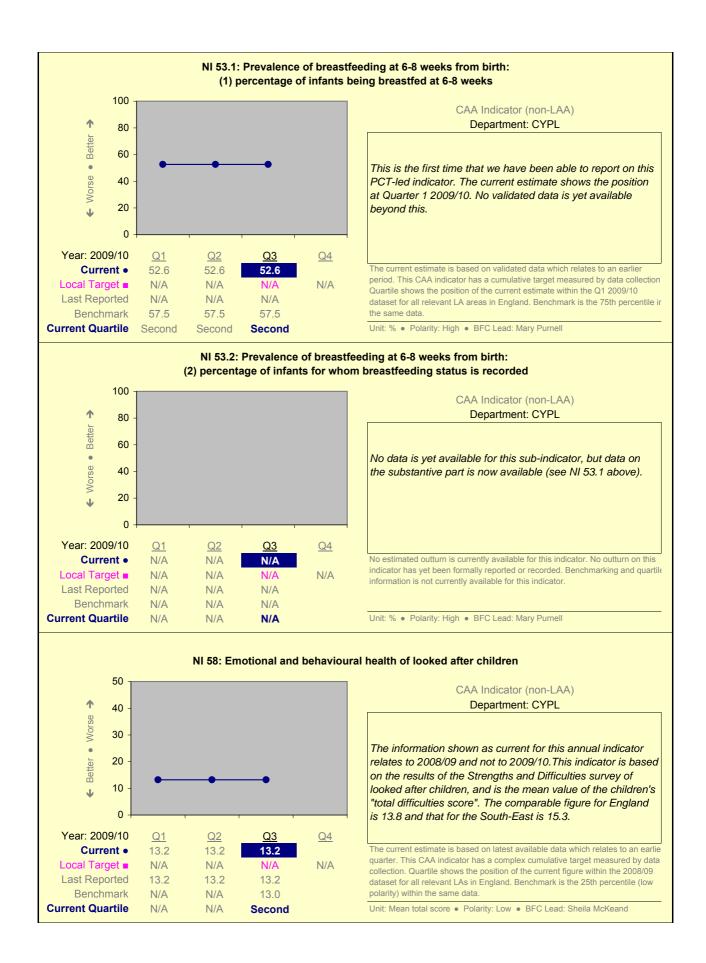
Annex C: Corporate strategic risks owned by Director of Children, Young People & Learning

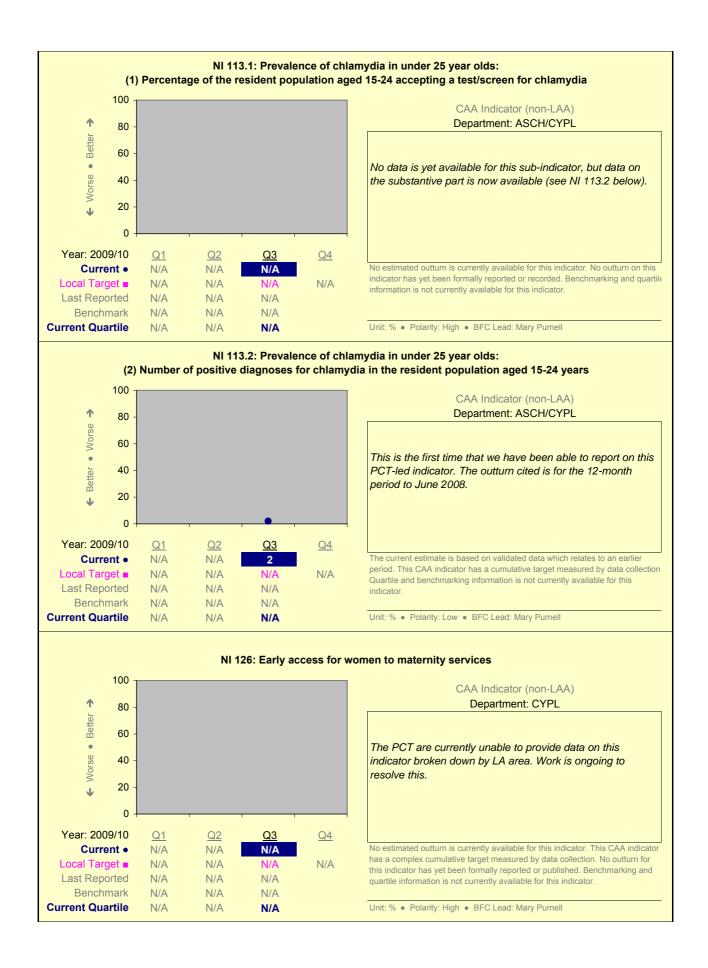
| | | | age range in SC& L are monitored via regular data collections and statistical analysis. 5-year forecasts of pupil numbers for all schools in the Borough are published in the annual School Places Plan and any trends are highlighted in the commentary. Good communication channels have been developed with schools who raise awareness of additional needs arising from demographic change very rapidly | | | |
|-----------------------|--------------|----|--|---|---------|--|
| Project management | 1, 6 & 10 | D2 | <u>Project Management</u> Project managers are appointed with responsibility for delivery and project boards established for individual projects with responsibility for overseeing project delivery. <u>Project Methodology</u> Council project methodology principles applied to all significant projects. <u>Project Monitoring</u> | Programme Manager Given the large number of projects that the Directorate has ongoing and the fact that central government have brought forward a number of capital investment schemes, consideration is being given to employing a Programme Manager to oversee delivery of the capital programme in Social Care and Learning. | Ongoing | Advertisements are placed for a Project Manager to oversee the Primary Capital Programme. Major review of Project Management arrangements, completion date 31 May 2009. |

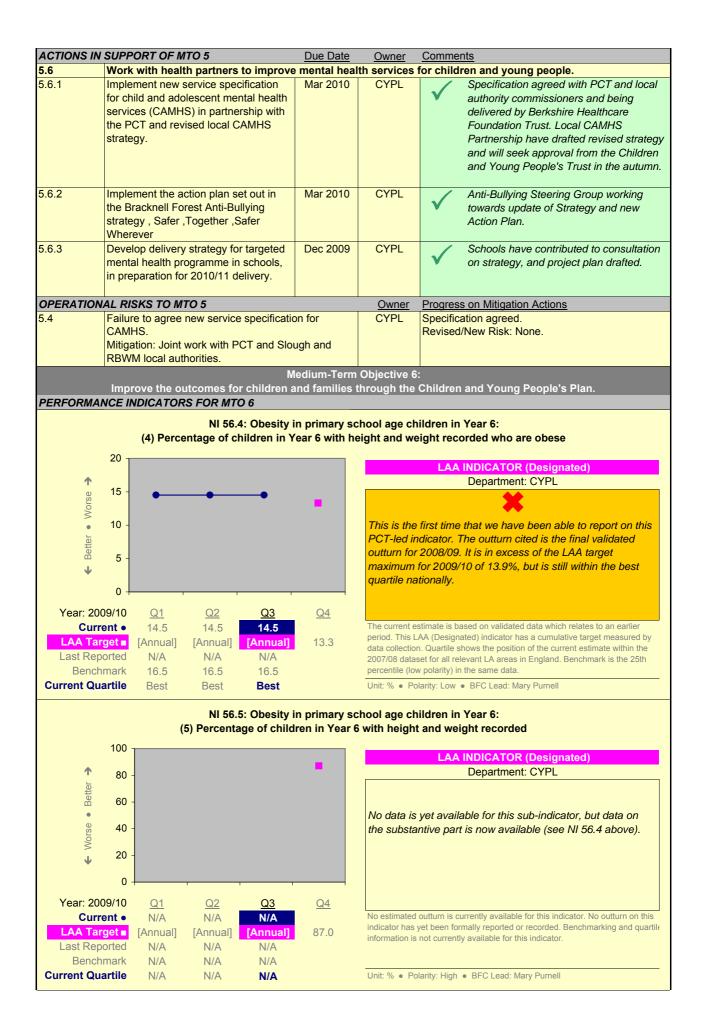
| Project progress is monitored in accordance with Council project methodology. Project Boards for major projects monitor progress on project delivery Updates on significant variances on major projects are included in quarterly Performance Monitoring Reports which are presented to the Overview and Scrutiny Panel by the Director of SCL and also distributed to the Chief Executive and all Executive Members. Progress on the Capital Plan which covers capital projects is discussed at SCL DMT. | Primary Capital Strategy (rebuild of primary schools) DCFS have agreed the Capital Programme and a plan for this is being developed to prepare for 1 st April start for the first phase of the project | Ongoing | The PCP has been approved and highly commended by the DCSF. |
|--|---|---------|--|
| <u>Brakenhale</u> Land sale receipts to fund the project have been significantly lower than anticipated. This has been mitigated by putting school refurbishment plans on hold. | being brought forward by central government. Action plan being developed to address this. | | Action Plan completed. |

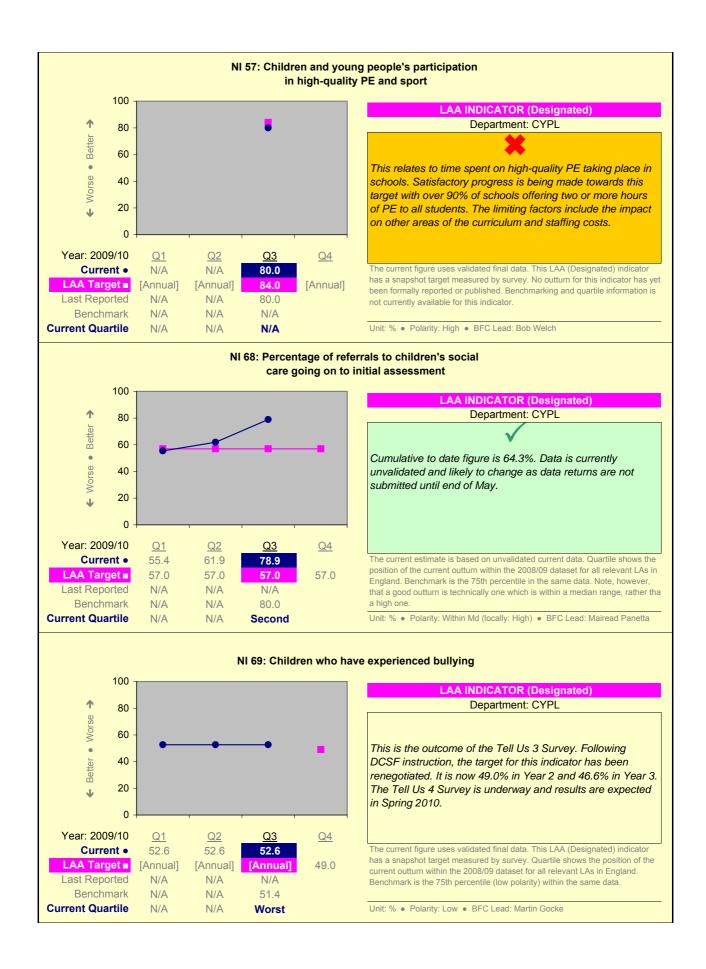
Annex D: Performance against Indicators, Actions and Risks

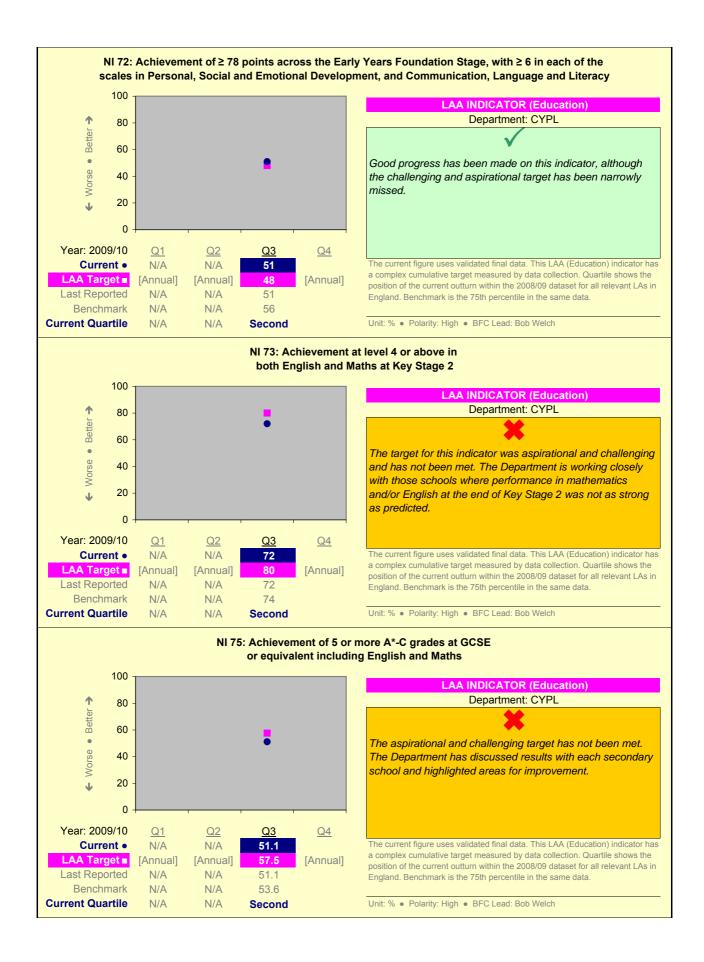


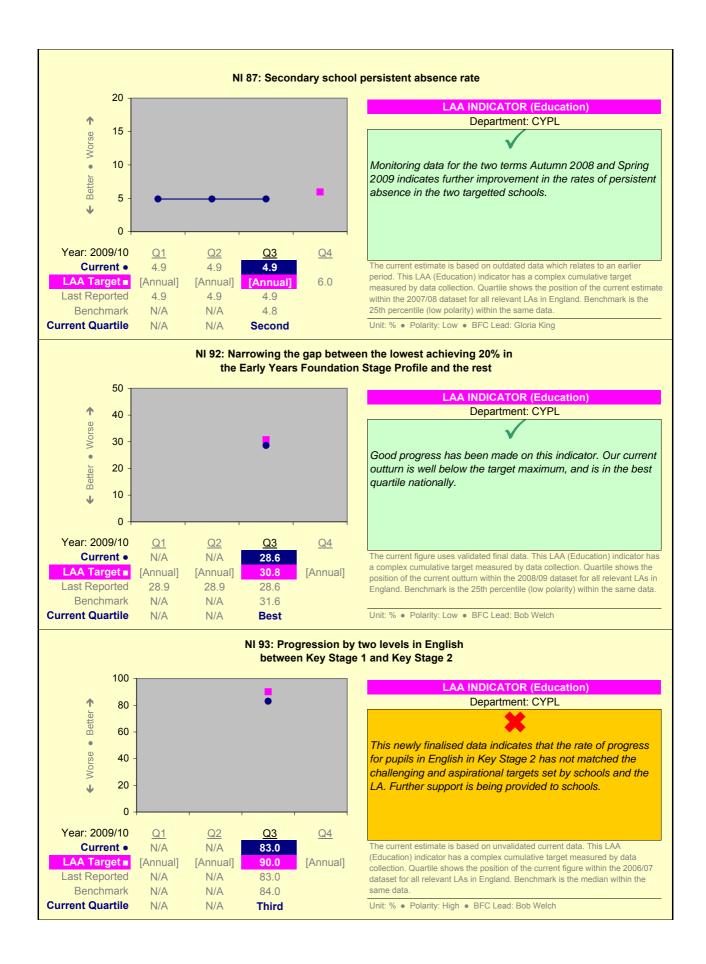


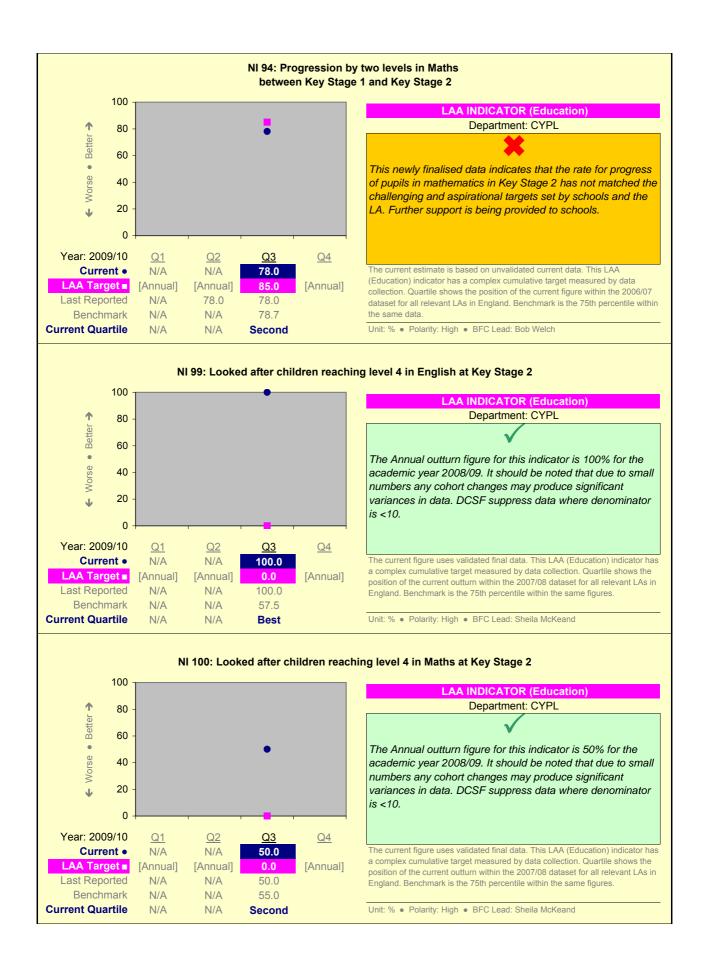


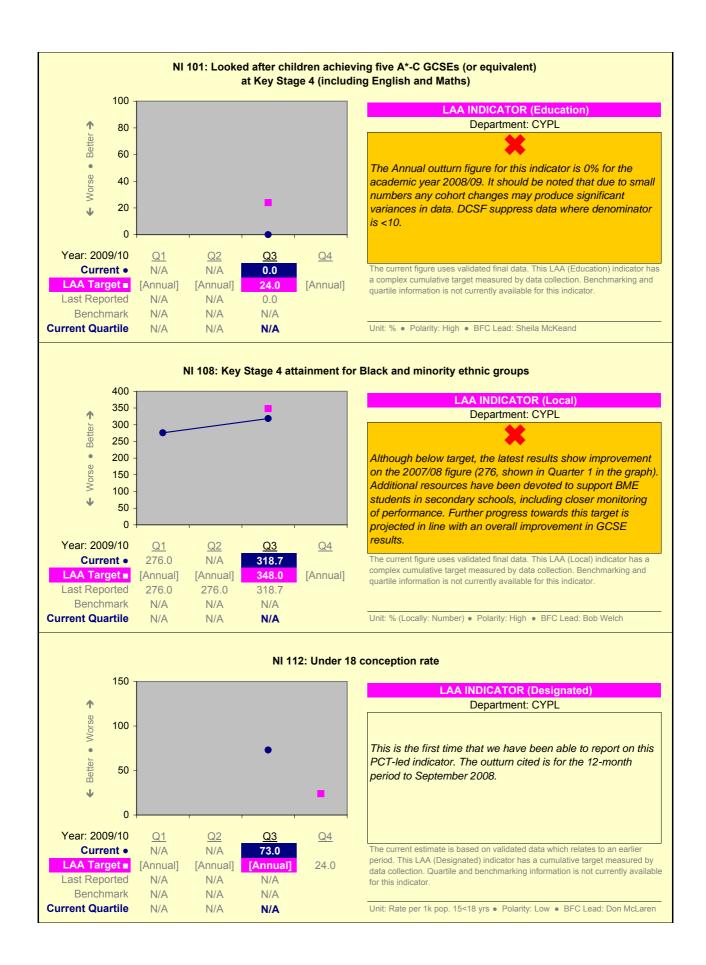


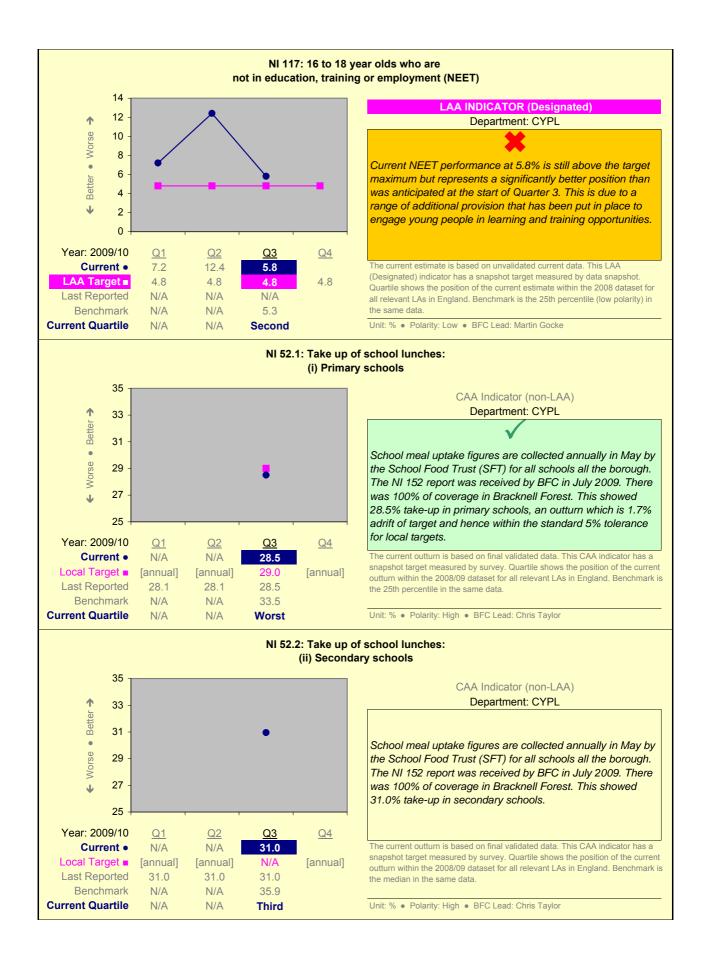


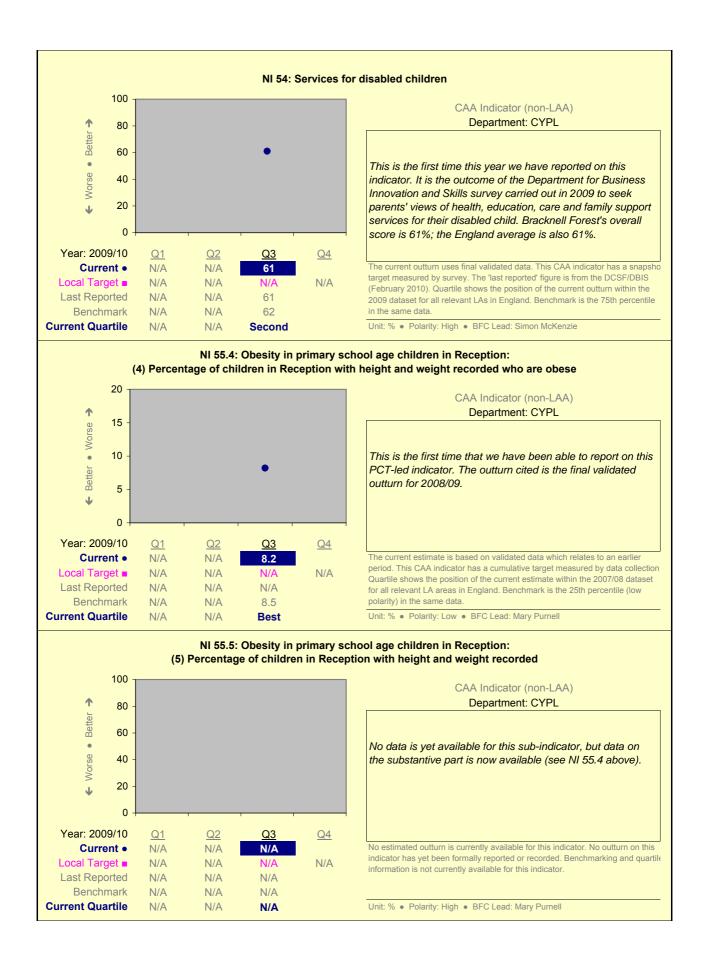


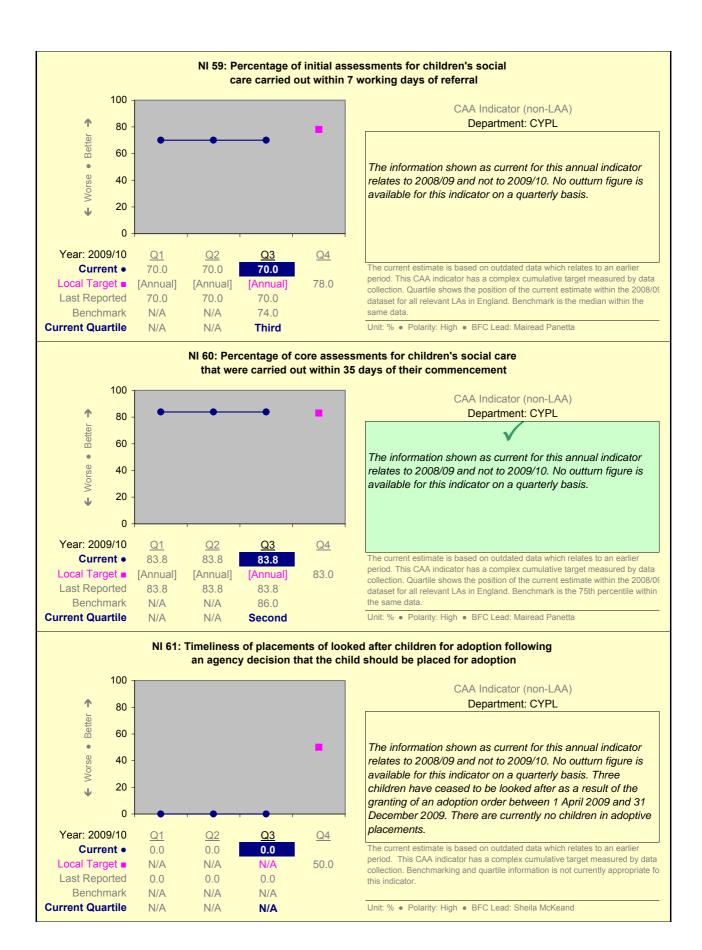


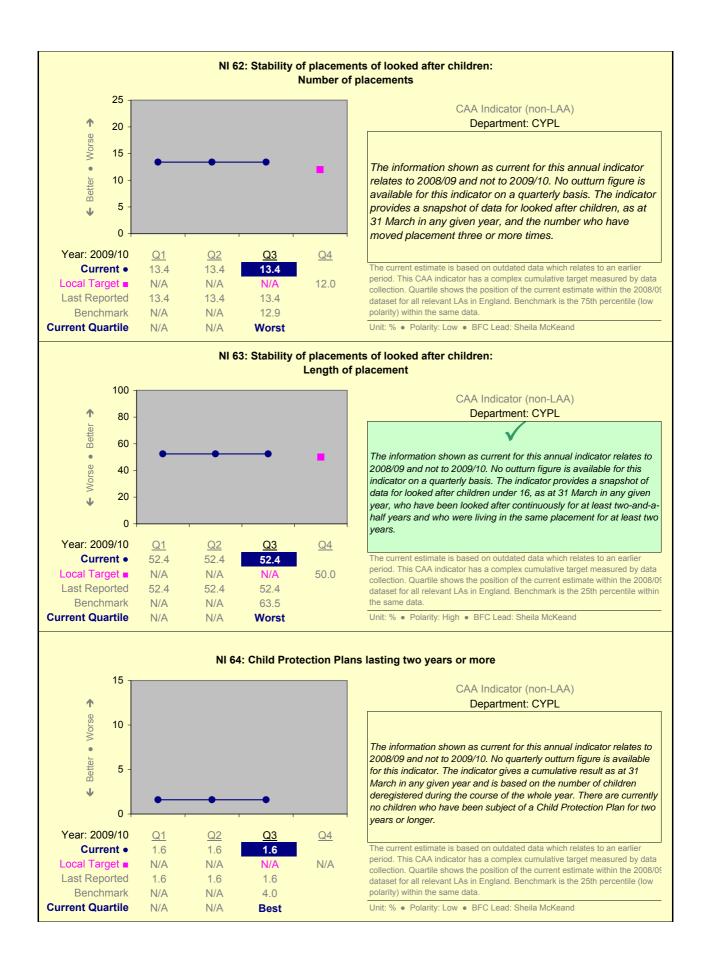


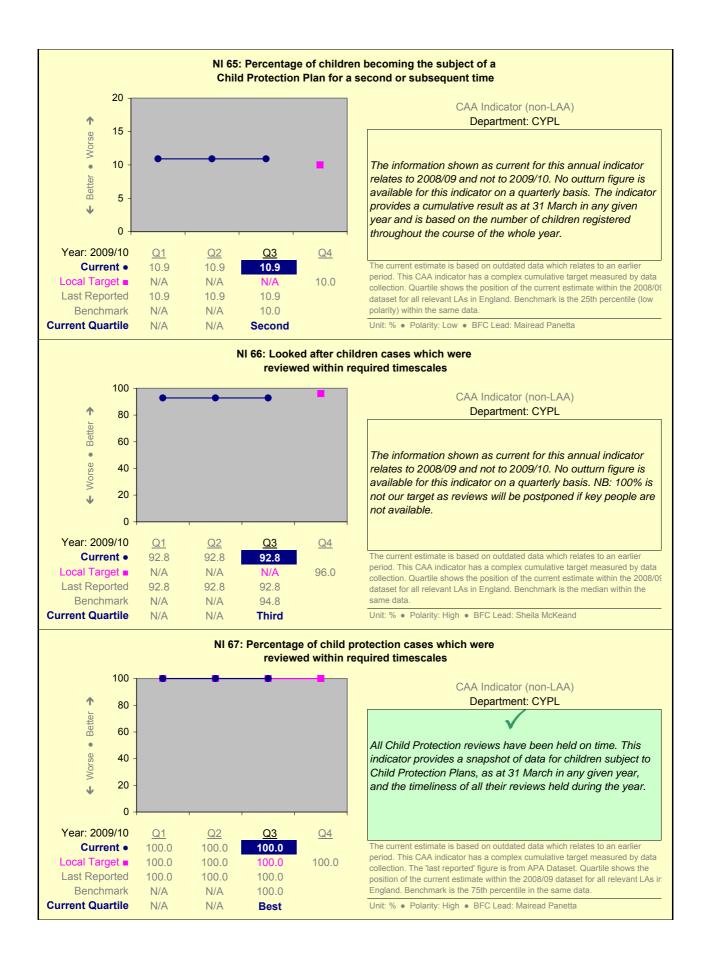


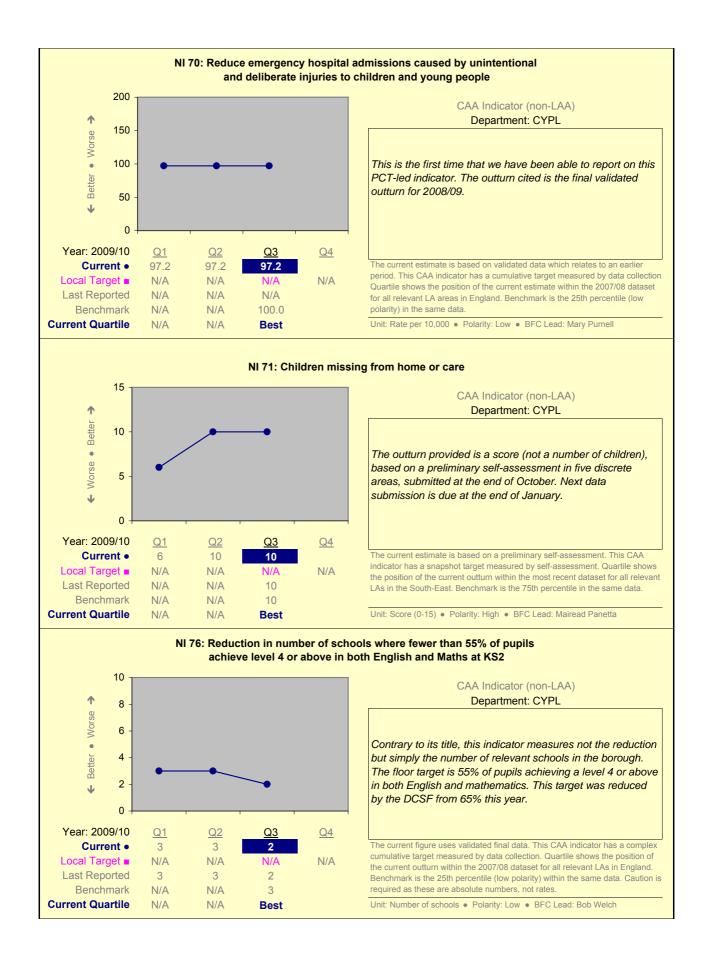


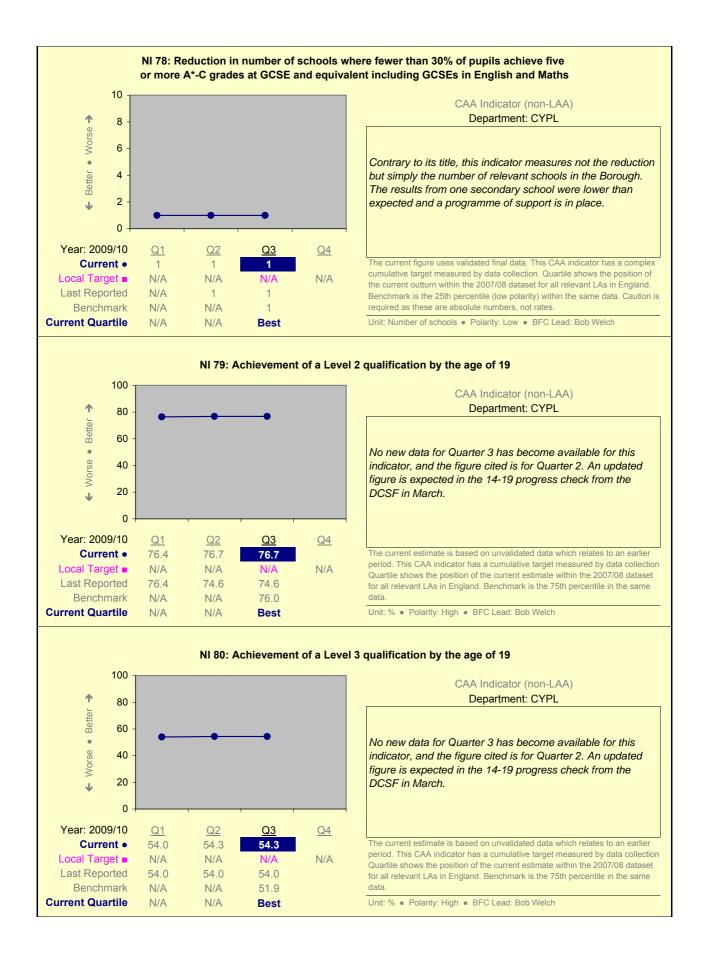


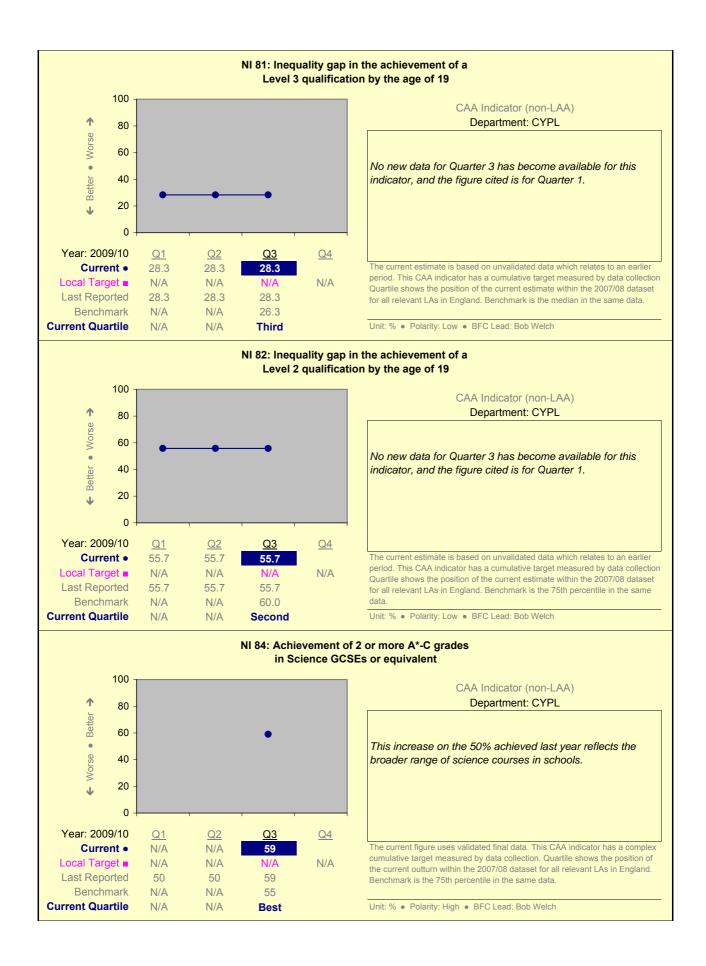


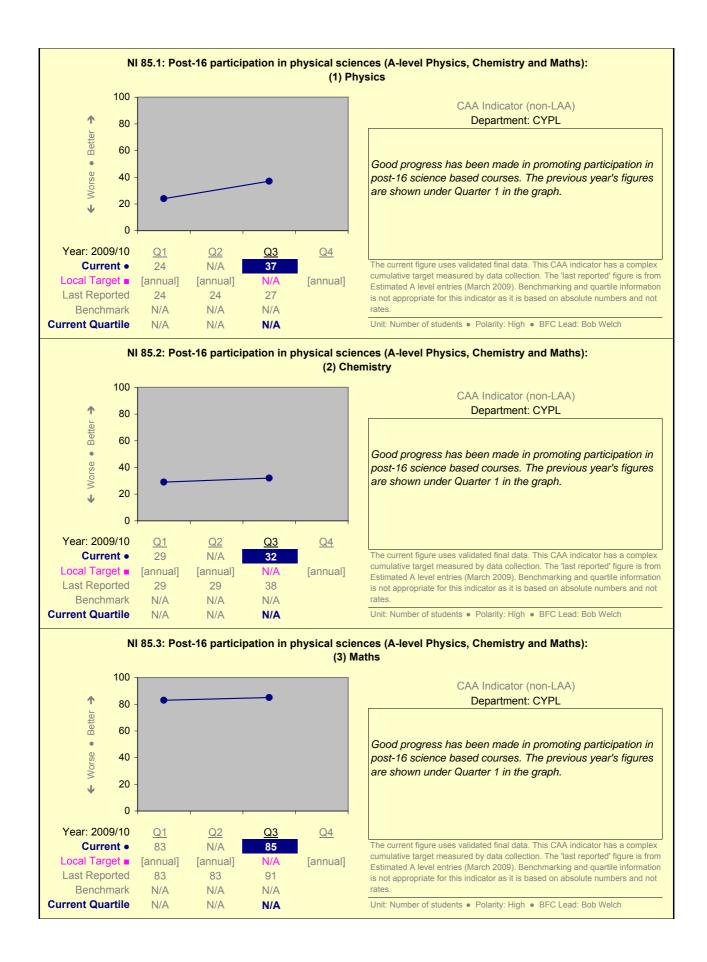


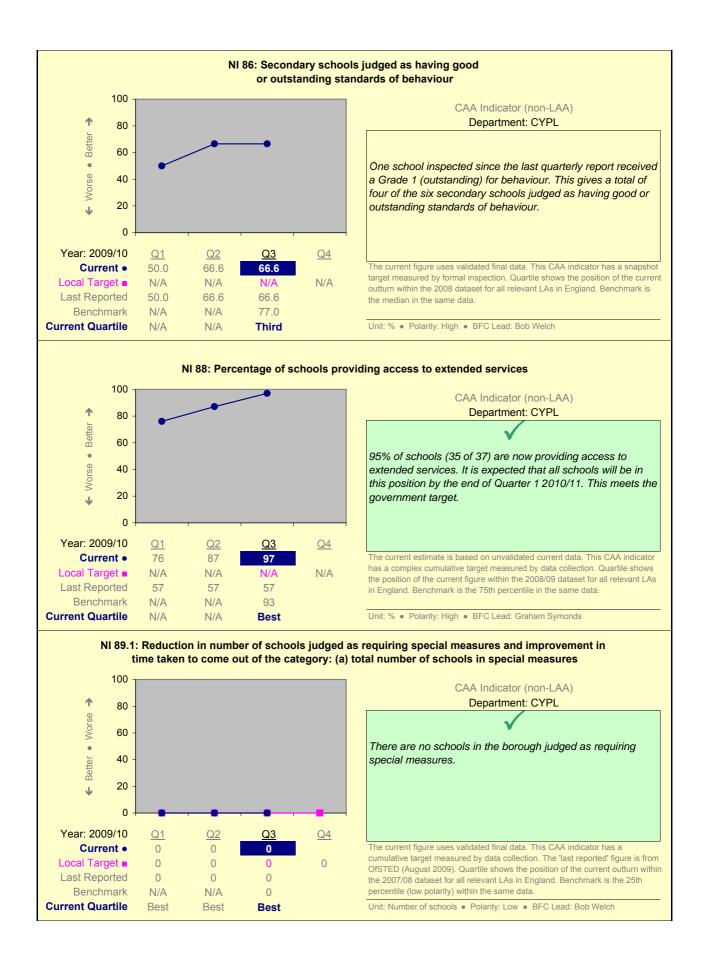


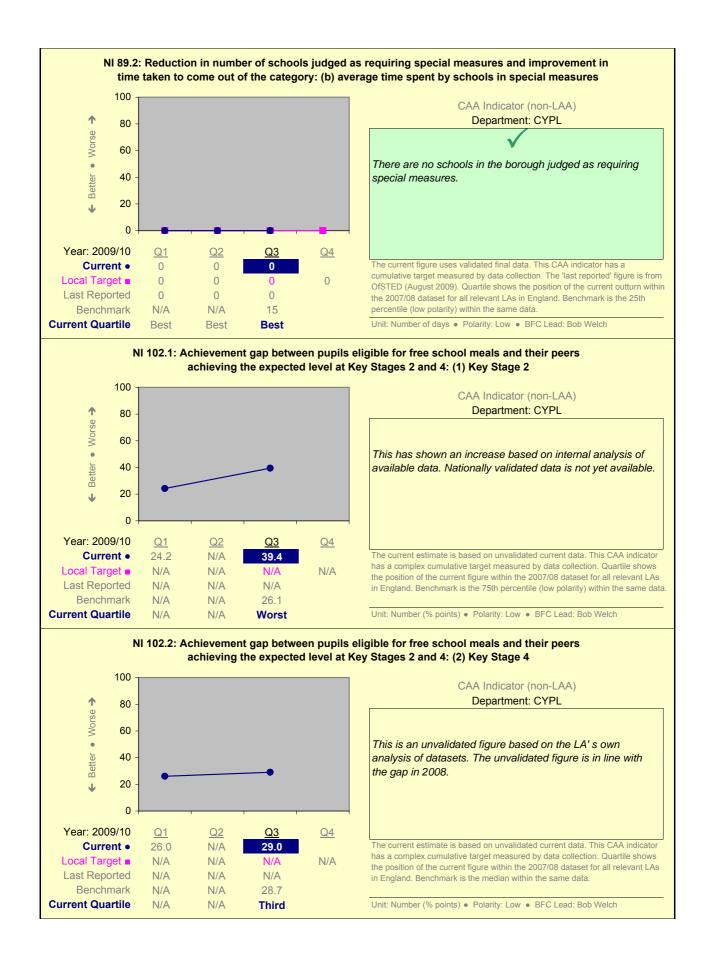


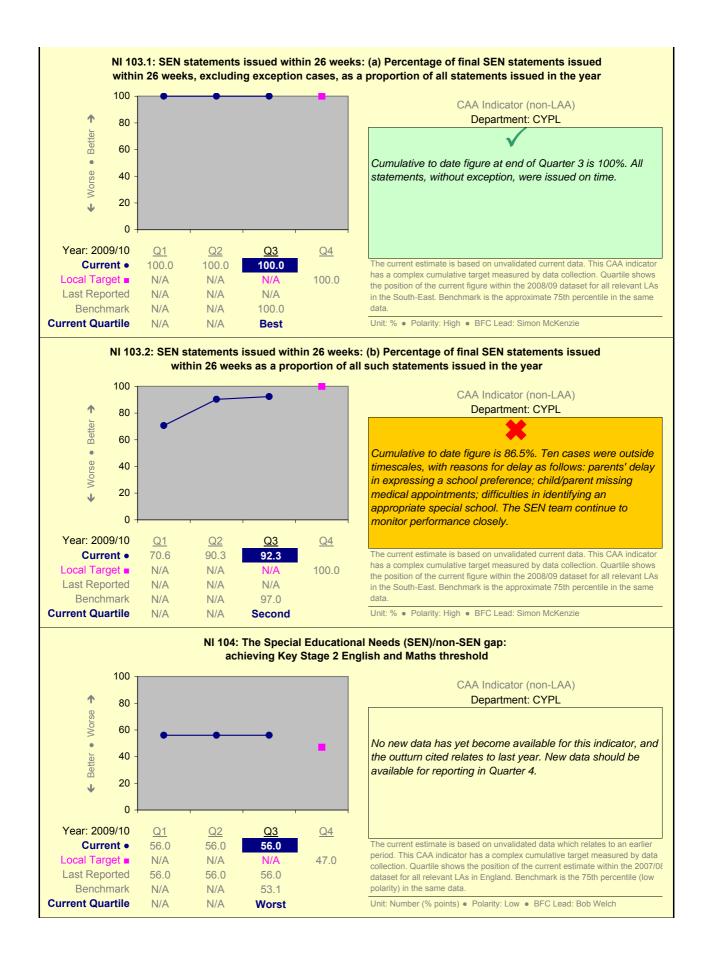


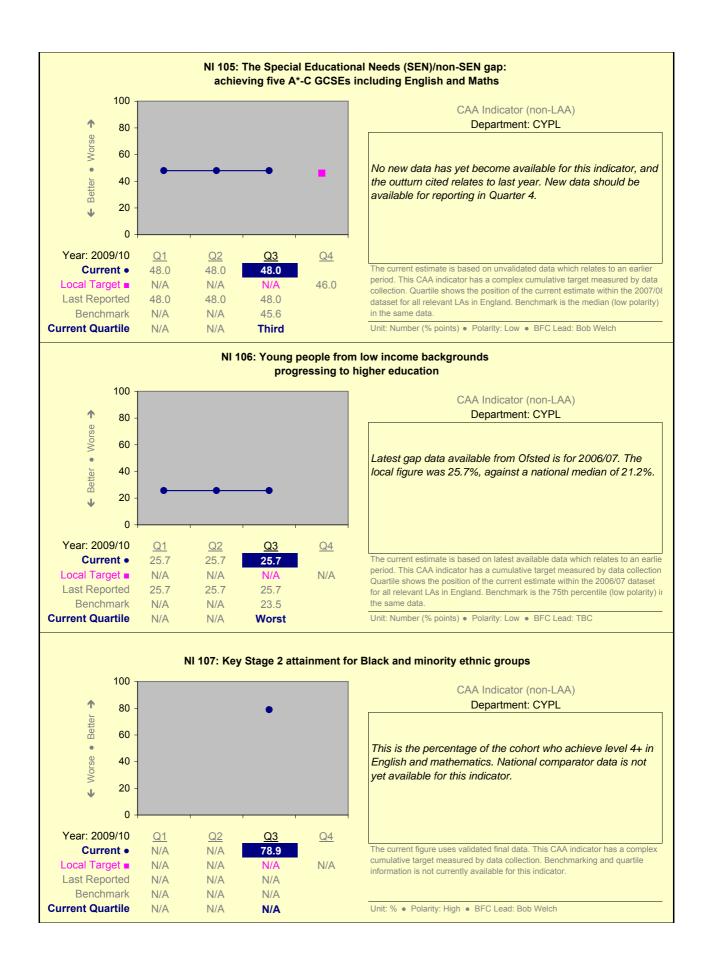


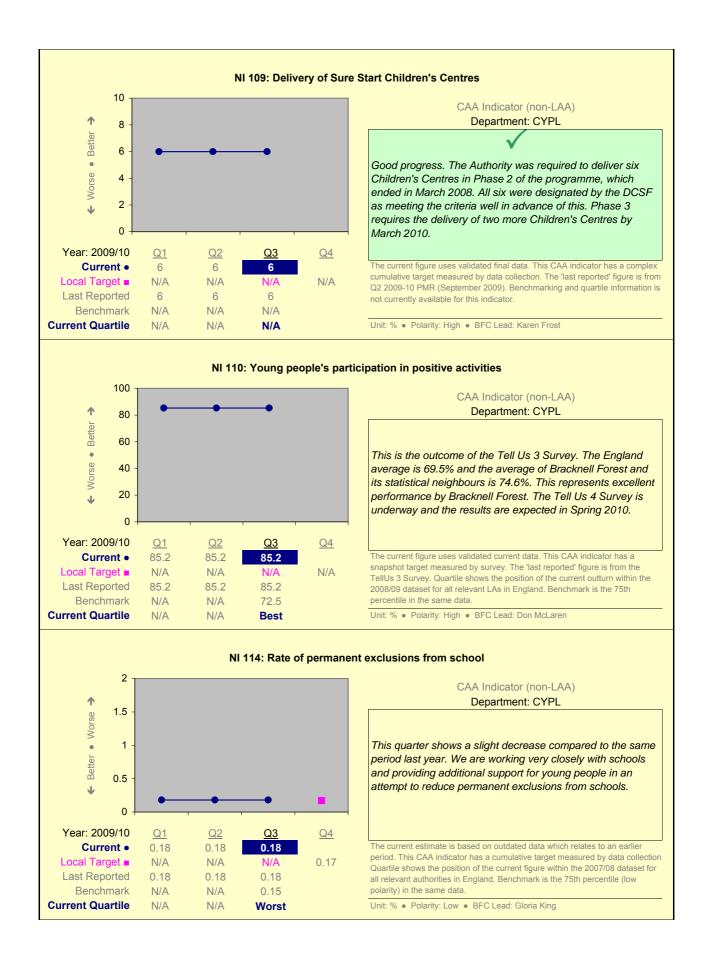


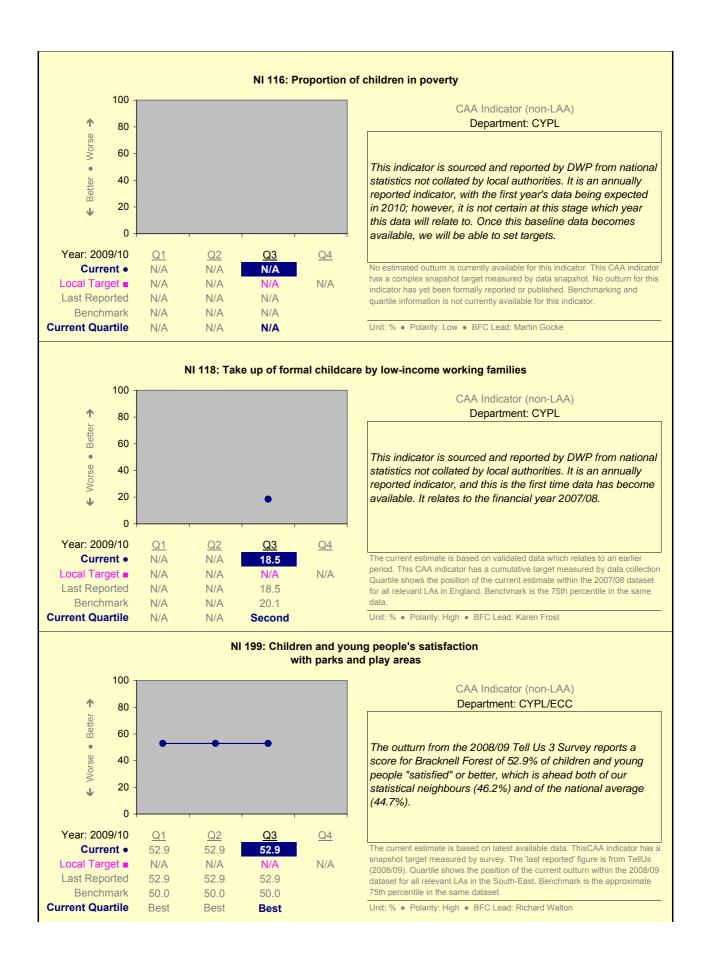










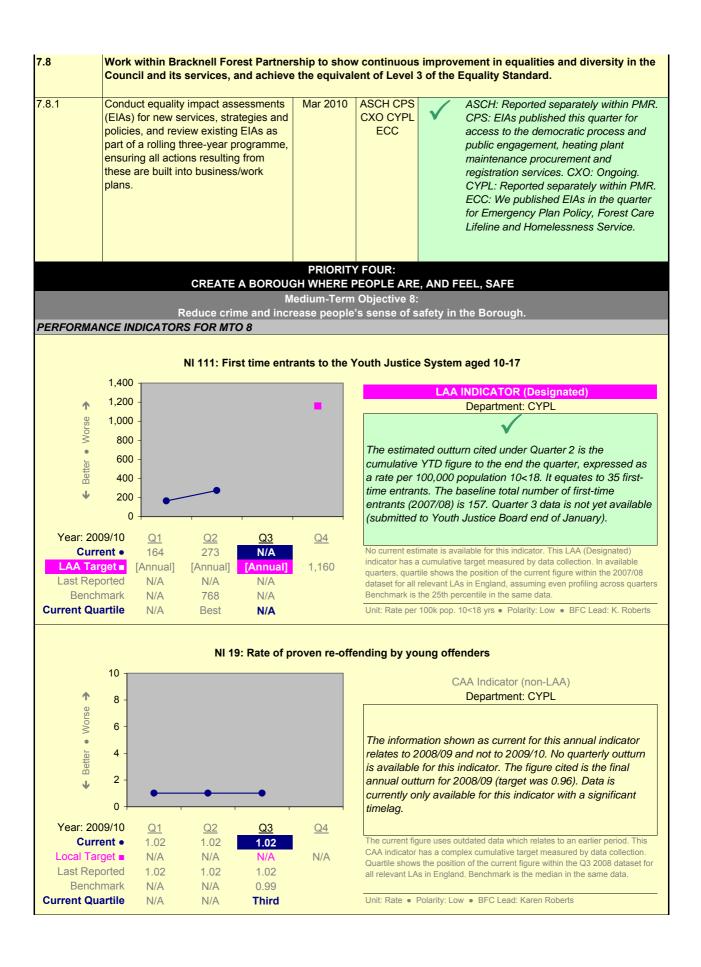


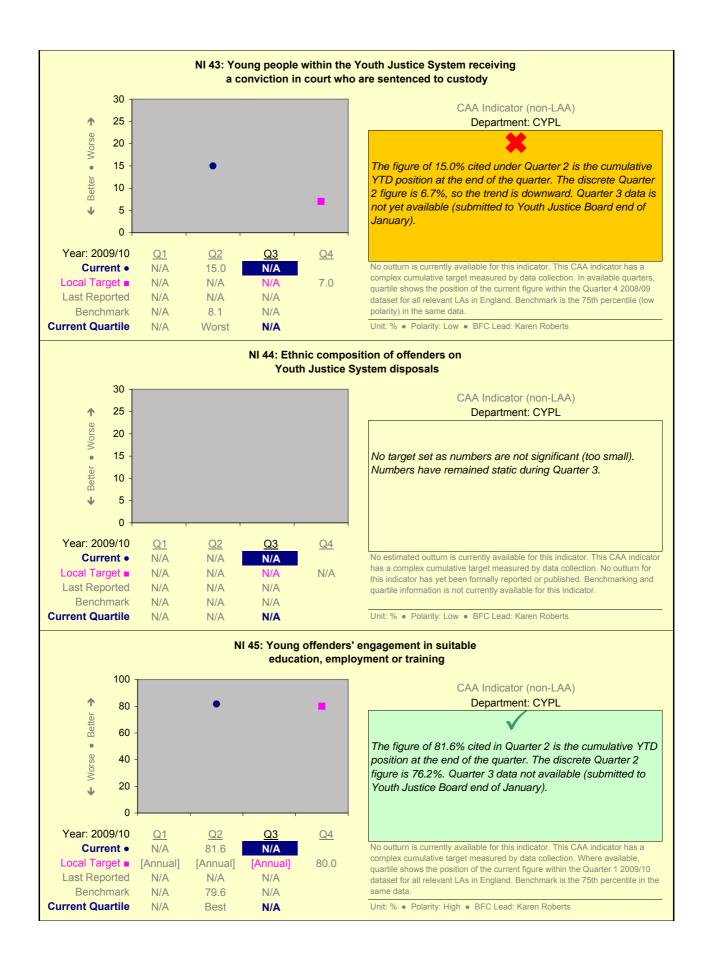
| | N SUPPORT OF MTO 6 | Due Date | <u>Owner</u> | Comme | |
|--------|---|----------|--------------|--------------|---|
| 6.1 | Ensure all schools are good schools | | | andards | |
| 6.1.1 | Deliver actions of the CYPP to support school improvement, including the national strategies, tailored to local circumstances (actions EA1-7, PC1-4, EW1-4, WT1). | Mar 2010 | CYPL | \checkmark | External ratings of programme linked to National Strategies indicate good progress. |
| 6.1.2 | Continue to influence providers of learning programmes to match provision with the needs of the learner, including support for teachers in the analysis of data and strategies to promote access to the curriculum and effective interventions. | Mar 2010 | CYPL | √ | Discussions with curriculum leaders on appropriate course provision, especially at Key Stage 4. Support for Building Learning Power project in schools. |
| 6.1.3 | Support and train school leaders, including governors, to evaluate school, group and individual attainment and progress and secure continued improvement. | Mar 2010 | CYPL | \checkmark | Courses helped for senior staff and governors on the use of RAISE online to analyse attainment. |
| 6.1.4 | Support providers in the development of co-ordinated delivery (including timetable models, policies and procedures and Diploma Development Groups) in line with 14-19 Strategy and Gateway 3 submission. | Mar 2010 | CYPL | ~ | Meetings held with school curriculum leaders to develop common timetable models. |
| 6.1.5 | Undertake further work in relation to machinery of government changes, including the future commissioning of post-16 provision | Mar 2010 | CYPL | \checkmark | Pan-Berkshire sub-regional group has been established and detailed discussions on transfer of responsibilities continue. |
| 6.1.6 | Increase participation in physical education within the curriculum and further develop links with local clubs; strengthen leadership and encourage opportunities for competition. | Mar 2010 | CYPL | ~ | Programme in place to strengthen subject leadership and links with clubs as detailed in the PE and Sports Strategy. |
| 6.1.7 | Ensure that all schools are engaged in the national healthy schools programme. | Mar 2010 | CYPL | \checkmark | Programme of support in place. |
| 6.1.8 | Implement a programme of family learning courses appropriate to local needs to enable parents and carers to better support their child's learning. | Mar 2010 | CYPL | \checkmark | Programme in place as included in the Adult Learning Plan. |
| 6.1.9 | Provide timely and consistent financial support to schools in difficulty. | Apr 2009 | CYPL | \checkmark | Completed - recommendations for support presented to Schools Forum in July. |
| 6.1.10 | Roll out financial management standard in schools to demonstrate that schools undertake sound financial management procedures. | Mar 2010 | CYPL | \checkmark | Training provided to relevant schools (heads, bursars and governors) in July. |
| 6.3 | Commission a wide range of extende | | | portunit | |
| 6.3.1 | Ensure appropriate funding allocated to early-years education and childcare providers who increase free provision from 12 to 15 hours per week for 25% most deprived children. | Sep 2009 | CYPL | \checkmark | Completed - relevant providers identified. Provider Representative Group updated in July. |
| 6.3.2 | Increase the number of schools that are described as 'fully extended' and support all schools with actions that enable the programme to become sustainable. | Mar 2010 | CYPL | \checkmark | Proportion of schools delivering 'full core offer' now 95%. Discussions in hand with two remaining schools to secure their delivery of expectations by July. |

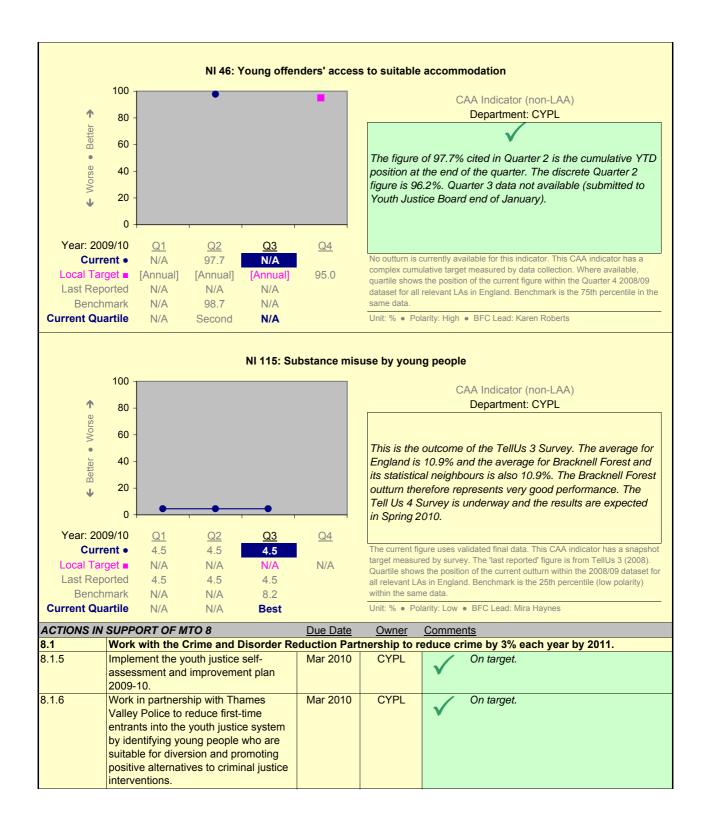
| 6.3.3 | Support the continued development of the Family Support Advisers initiative and expand the programme to include all schools that want to be involved. | Mar 2010 | CYPL | FSAs now in post or being advertised supporting 34 schools. Induction, training networking and supervision continues. | | |
|-------|--|---------------|-------------|---|--|--|
| 6.4 | Establish six new children's centres to give families access to integrated multi-agency services for young children. | | | | | |
| 6.4.1 | Develop the range of services provided by the initial six children's centres to improve outcomes for children and families. | Mar 2010 | CYPL | Both Phase 3 Children's Centres have been designated for delivering appropriate services. The Alders Children's Centre has achieved full core offer status. | | |
| 6.4.2 | Implement phase 3 of the children's centres programme, which will provide for two additional centres by March 2010. | Mar 2010 | CYPL | The Crown Wood project has now progressed to the full planning stage and is looking favourable. Westmorland will go to full planning in January. | | |
| 6.5 | Invest in new youth facilities and targ | | support. | | | |
| 6.5.2 | Develop new locations for delivering youth work in line with the funding provided by the housing stock transfer. | Mar 2010 | CYPL | A series of research visits has been undertaken to identify key aspects of young people's 'spaces'. Following this a plan has been agreed with Property Services to inform a planning application, which has been submitted. Legal Services are arranging the lease. Young people have been contacted, and a series of meetings and events are planned to engage them in designing the layout of the new centre and the planning of the programme. A meeting has also been held with representatives of local voluntary youth and community groups to involve them, as they have expressed an interest in being part of the programme. | | |
| 6.5.3 | Embed support mechanisms for young people put in place through targeted youth support arrangements. | Mar 2010 | CYPL | Project milestones met. Delivery mechanisms in place. | | |
| 6.6 | Help schools manage behaviour and support young people at risk of exclusion from education, training or employment opportunities. | | | | | |
| 6.6.1 | Target support for those schools with continued high levels of fixed-period and permanent exclusion. | Mar 2010 | CYPL | Increased support provided by the appointment of a Social Inclusion Suppor Officer working with schools, pupils and parents. | | |
| 6.7 | Set up effective integrated services for disabilities. | or children a | nd young pe | people with special educational needs and | | |
| 6.7.1 | Implement and monitor year one of the Aiming High for Disabled Children Strategy 2009-11 (AHDC). | Mar 2010 | CYPL | Quarter 3 has seen the creation of a workforce development group to plan and put in place training, in particular to meet the needs of staff working with disabled children. A tendering process was completed for the increase in holiday and Saturday clubs for 2010. | | |
| 6.7.2 | Review transition policy and transition pathway in line with the national transition support programme. | Mar 2010 | CYPL | The draft transition policy has been agreed by Children's Social Care management team and is due to be approved by Adult Social Care & Health in January. A strategic transition group has been set up, comprising key stakeholders including parents/carers and young people. | | |

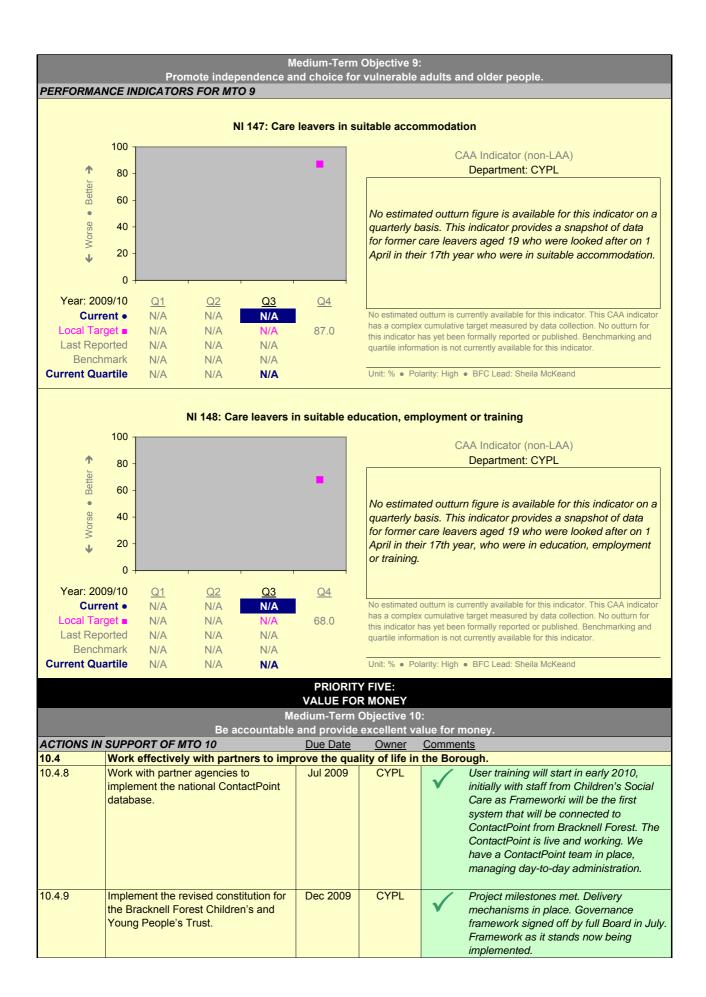
| 6.8 | Improve the lives of children in care placements. | through bette | er corporate | parenting and effective commissioning of |
|--------|---|---------------|---------------|--|
| 6.8.1 | Increase the capacity for Bracknell Forest foster carers to manage young people with challenging behaviours and disabled children. | Mar 2010 | CYPL | Data shows that a higher proportion of foster placements are now made with inhouse carers compared to IFA carers. |
| 6.8.2 | Implement the pledge for all looked after children and care leavers. | Mar 2010 | CYPL | Copies of The Pledge have been provided to all looked after children and care leavers. The Pledge is the core of all that we offer LAC and care leavers. |
| 6.8.3 | Implement regional commissioning arrangements for looked after children placements. | Mar 2010 | CYPL | The contract is expected to be issued by mid-February, with a start date of 1 April. |
| 6.8.4 | Improve management of contracts for external placements of looked after children. | Dec 2009 | CYPL | Contracts register being completed. Key developmental works identified and being progressed. |
| 6.9 | Put in place new measures to ensure | the safety a | nd wellbeind | 1 0 |
| 6.9.1 | Pilot the signs of safety approach in child protection conferences. | Oct 2009 | CYPL | Findings have been reported to the LSCB and the approach has been endorsed for use in child protection conferences. |
| 6.9.2 | Ensure that the percentage of referrals to Children's Social Care going on to Initial assessment reaches the target of 57%. | Mar 2010 | CYPL | On target. |
| 6.9.3 | Implement the post-Haringey action plan. | Mar 2010 | CYPL | Completed. |
| 6.9.4 | Implement playbuilder strategy to improve play facilities for children and young people around the Borough in line with the objectives set out in the Bracknell Forest play strategy. | Mar 2010 | CYPL | Providers have now been approved and plans are being developed for implementation in January. Due to the nature of the contracts an additional £10k worth of equipment has been gained. Work has started on phase two and new sites are being investigated. |
| 6.10 | Implement the primary capital strateg | and dovel | on facilities | in secondary and special schools |
| 6.10.1 | Deliver the financial information to support the delivery of the primary capital strategy. | Dec 2009 | CYPL | Completed. Finance Team restructure completed in July with realignment of resources to allow appointment of Accountancy Assistant - Education Capital. New officer now in post. |
| 6.11 | Increase the range of support availat strategy 'Strong Foundations'. | le for parent | s by implem | enting the actions set out in the parenting |
| 6.11.1 | Initiate and develop a family intervention project that addresses the complex needs of families with a range of difficulties. | Mar 2010 | CYPL | Work underway with three families, with another expected early in January and two more by March 2011. Bid made to extend project in association with Bracknell Forest Homes. |
| 6.11.2 | Implement the actions set out in the parenting strategy 'Strong Foundations', including the development of the work in parenting experts. | Mar 2010 | CYPL | Training undertaken to support Parenting Early Intervention (PEI) initiative - Strengthening Families programme aimed at parents of vulnerable children aged 10- 14. Seventeen workers trained, including three new PEIP workers outposted in Community Mental Health Team, Drugs and Alcohol Support Team (DAAT) and Family and Adolescent Support Team (FAST). Delivery of programmes from February. Development work underway on Parenting Directory, Charter, evaluation and practitioners group to work on professional development. |

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| 10.5 | Implement the priority areas of the service efficiency strategy to deliver savings and improve service operation. | | | | |
|--------|--|--------------|-----------------------------|--|--|
| 10.5.2 | Implement new commissioning arrangements for children's services involving partners, in particular Berkshire East PCT. | Apr 2010 | CYPL | Joint Commissioning Strategy has been completed and signed off by the full Board in July. Currently undertaking a commissioning self-assessment exercise to determine ongoing support for the DCSF-appointed Commissioning Support Unit to further this area of work. | |
| 10.5.4 | Investigate opportunities for enhanced joint working arrangements through the youth service with the voluntary sector and parish councils to increase the range of opportunities for 'things to do and places to go' for young people. | Dec 2009 | CYPL | Places on the CWDC-sponsored Workforce Development Course for frontline managers were taken up by workers from voluntary sector groups. On completion of the course, follow-up meetings will be arranged with each of the participants to track their learning and outcomes for services to young people. A successful bid for an additional sum for the YOF/YCF budgets has been received and a large proportion has been identified by young people for voluntary sector projects to increase the offer of 'things to do and places to go'. | |
| 10.7 | Ensure all Council services provide v | alue for mor | ney and mak | e effective use of resources. | |
| 10.7.2 | Support the implementation of the service efficiency budget review, ensuring relevant changes are implemented. | Mar 2010 | CYPL | Progress reports being produced. | |
| 10.7.4 | Undertake financial benchmarking to inform financial efficiency. | Mar 2010 | CYPL | Benchmarking returns (S52, PSSEX1) complete. National outputs for evaluations expected in the autumn. | |
| 10.8 | Implement all appropriate actions to service outcomes and maximise serv | | | with the right skills and capacity to deliver | |
| 10.8.1 | Implement the actions due in 2009/10 in each departmental workforce plan. | Mar 2010 | ASCH CPS CXO CYPL ECC | CPS: Workforce planning actions being implemented in accordance with the programme. CXO: Ongoing. ECC: In progress. Managers continue to make preparations for employees retiring. A programme on customer service training started in Quarter 3 and continues into Quarter 4. ECC has delivered a programme of training courses to employees on safeguarding. Several more managers attended the Management Development Centre and drew up development programmes with their managers following the event. | |
| | AL RISKS TO MTO 10 | | <u>Owner</u> | Progress on Mitigation Actions | |
| 10.21 | Expertise/availability of staff to undertake review of recruitment and retention. Mitigation: Early identification of challenging recruitment areas. Workforce planning to be implemented across Social Care & Learning. Engage colleagues with the LA/workforce as appropriate. | | CYPL ASCH | Workforce planning session run to the SLG. Secondary returners course in operation since October. Revised/New Risk: None. | |

